DIE & MOULD CHINA 2017
www.diemouldchina.com  www.dmexpo.com

June 13 - 16, 2017
Shanghai New International Expo Centre (Hall E1-E5)

EXHIBITORS' MANUAL & ORDER FORMS

China Die & Mould Industry Association  Shanghai International Exhibition Co.,Ltd.
DIE & MOULD CHINA 2017

Promote Lean and Collaborative Manufacturing
Develop Mold and Forming Technology

13-16 June 2017
Shanghai New International Expo Center, China

Event Highlight:

E1/E2 Overseas Area—Fine processing and manufacturing integration/
  Automation, control and measurement integration/
  Intelligent and efficient manufacturing techniques
  from Japan, Korea, Europe and Taiwan region

E3 3D material increase manufacturing printing
  Manufacturing equipment and tools and the whole process solutions

E4 All kinds of mould and forming technology, punching machine and
  plastic machinery

E5 Solutions on auto dies,
  C/F, GU integration of automobile body-in-white
  Mould lightweight forming technology
  in automobile and aerospace industry

The most influential industrial platform
with more than 30 years focusing on equipment and mould making

Top Supplier Selection
Top mold manufacturing equipment, design, software provider, and material supplier selection

Selection by the user expert for the first time—Auto mould top suppliers
—Electronic mould top supplier

Market Development
International Match-making with Japan Buyers

Global Manufacturer VVIP Buyers from 500 Top Companies/Oversseas Buyers Program

From what industry—Auto, household appliances, IT etc.

From which area—USA, Europe, Turkey, Southeast Asia like Thailand, Vietnam and Indonesia etc.

DMC Visitor Promotion

- Cooperation with more than 90 overseas industry association
- Overseas buyers program – OBP treatment policy
- Cooperation with more than 50 logical industrial media
- Promotion in global top 20 industry exhibition

- 100,000 direct mailing
- 600,000 sms and 1,000,000 newsletters
- More than 100 visitor groups
- Visitor data base of 120,000 key industry visitors
- Creative cooperation with 30 domestic industry association
**Guided & Supported by the Ministry of Commerce of China**

**DIE & MOULD CHINA**

**Concurrent Event**

<table>
<thead>
<tr>
<th>Event of the Industry</th>
<th>The 8th Secondary Council of CDMIA Die and Mould Industry Development Conference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Top Supplier Selection</td>
<td>Top mould manufacturing equipment, design, software provider, and material supplier selection. Selection by the user expert for the first time—Auto mould top suppliers—Electronic mould top suppliers</td>
</tr>
<tr>
<td>Market Development International Match-makings</td>
<td>International Match-making with Japan Buyers Global Manufacturer VVIP Buyers from 500 Top Companies/Overseas Buyers Program From what industry?—Auto, household appliances, IT etc. From which area?—USA, Europe, Turkey, Southeast Asia like Thailand, Vietnam and Indonesia etc.</td>
</tr>
<tr>
<td>Technology Seminar</td>
<td>Cutting-edge technology on punching and die molding seminar (by: Schuler AG) Plastic forming and molding technology seminar (by: Engel/KraussMaffei) New technology of die casting mould seminar Manufacturing automation and molding integration of die and mould seminar 3D manufacturing and molding technology seminar Mould lightweight forming technology in automobile seminar</td>
</tr>
</tbody>
</table>

**Photo Collection of Previous DMC Concurrent Event**

- BEKO Arcelik B2B
- FADMA OBM 2016
- Auto Mold Forum 2016
- Mould B to B Match-making
- Mould Morden Manufacturing Development Forum
- AM in Tooling Application and Industry Promotion Forum 2016

**Global Cooperation:**

Related organizations from Australia, Belgium, Canada, France, Germany, India, the United Arab Emirates, Turkey, Indonesia, Italy, the Czech Republic, Japan, South Korea, Switzerland, Poland, Singapore, Thailand, the United States etc.

**Overseas Supporters:** UCIMU, JETRO, JFMA, KOTRA, TMDIA, HKMDC

You are warmly welcomed to our event!
DIE & MOULD CHINA

Develop Mold and Forming Technology

Automotive sheet covering mould
Auto parts forming production line
Auto parts mould
Automobile electronic mould
Auto mould standard parts

Exhibits in Hall E4 & E5

Electronic mould and automated forming
Home appliances mould and parts manufacturing
Medical devices/commodities/instrumentation mould
Aerospace vehicle components jigs and fixtures
Rail transit product mould and mould parts
Mould for packaging and formed part
Machine moulding
Die and mould standard parts
Mould materials
Exhibitors’ Manual

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EXHIBITORS’ MANUAL

This Exhibitors’ Manual is designed to help you plan an effective display at this exhibition. It contains all the necessary information and order forms to aid you in making your exhibits arrangements.

GENERAL INFORMATION

1. DATES

The Exhibition will officially open on the morning of June 13, 2017 and close on the afternoon of June 16, 2017.

2. REGISTRATION, MOVE-IN AND DISMANTLING

Please register with the organizer’s office in the exhibition hall

<table>
<thead>
<tr>
<th>Hall E1, E2, E3</th>
<th>June 10, 2017 (8:30 a.m. - 17:30 p.m.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hall E1, E2, E3, E4, E5</td>
<td>June 11, 2017 (8:30 a.m. - 17:30 p.m.)</td>
</tr>
<tr>
<td></td>
<td>June 12, 2017 (8:30 a.m. - 20:30 p.m.)</td>
</tr>
</tbody>
</table>

All booth construction and decoration must be completed by 15:00 p.m., June 12, 2017 so that the Organizer can clean up the halls and conduct the final inspection of the entire area prior to the opening.

Dismantling period is

<table>
<thead>
<tr>
<th>Hall E1, E2, E3</th>
<th>Hall E4, E5</th>
</tr>
</thead>
<tbody>
<tr>
<td>15:00 p.m. - 20:30 p.m. June 16, 2017</td>
<td>15:00 p.m. - 20:30 p.m. June 16, 2017</td>
</tr>
<tr>
<td>8:30 a.m. - 17:00 p.m. June 17, 2017</td>
<td>8:30 a.m. - 17:30 p.m.</td>
</tr>
</tbody>
</table>

*Working hours: 8:30 a.m. - 17:30 p.m.

*Exhibitors are required to inform the Organizer of any overtime work. (Exhibitors have to pay for overtime)

3. EXHIBITION ACTIVITIES

Exhibition will run from June 13 to June 15, 2017. Opening hours for each day are: 8:30 a.m. - 17:30 p.m.

June 16, 2017. Opening hours are: 8:30 a.m. - 15:00 p.m.

Business Appointments - The Organizer will appoint a trade liaison officer who shall be responsible for arranging appointments with Chinese visitors, endusers and buyers for foreign exhibitors and participants. However the Organizer will not commit himself to the sales of exhibits.

Plant Visits - During the exhibition, optional plant visits might be arranged. If exhibitors are interested in the organized plant visits, registration should be made in the Organizer’s office in the exhibition hall.
Seminars - Foreign exhibitors and participants can request the Organizer to arrange seminars to Chinese technicians on technical subjects.

4. COMMUNICATION DURING THE EXHIBITION
Fax and telephone services are available in the exhibition hall.

5. CUSTOMS
Tax is normally not levied for displays, stationery and drinks to be consumed in the exhibition hall. However import duty may be levied on those small gifts to be given out at stands, thus we do not encourage distribution of gifts.

All literature for distribution in the exhibition, as well as slides, videos and movies must be approved by the Chinese Customs in advance. For details, please check the manual for freight forwarding.

6. OFFICIAL FREIGHT FORWARDER - Separate Manual will be provided
Shanghai Expotrans Limited and Expotransworld Ltd. are appointed as the official freight forwarders. Shipping schedules, documentation and related matters will be handled directly between the official freight forwarders and exhibitors. Please contact their representatives in your country.

The contact details are:

For Hall E1, Hall E4, Hall E5
Miss Jenny Dong /Mr. Gu Peng
Shanghai Expotrans Limited
Unit 605-608, No.555 An Yuan Road, Shanghai, 200040, China
Tel: (86-21) 6013 1818
Fax: (86-21) 6013 1881
E-mail: dongjie@xptrs.com.cn, gupeng@xptrs.com.cn

For Hall E2, Hall E3
Mr. James Wu / Mr. Fisher Yu
Expotransworld Ltd.
Room 606-607, Office Tower B, NECC, No. 181 Lai Gang Road, Qing Pu District, Shanghai, China
Tel: (86-21) 5870 8717
Fax: (86-21) 5870 8719
E-mail: james.wu@expotransworld.com
                          fisher.yu@expotransworld.com
Shanghai Expotrans Limited and Expotransworld Ltd. will be responsible for the shipping, customs clearance and site handling of exhibitor’s freight. Their offices or agents in your country will contact you with full details regarding shipping dates, costs, etc.

Exhibitors are advised to note the shipment deadline. All promotional materials, printed matters, videos and slides must be sent to Shanghai Expotrans Limited and Expotransworld Ltd. for submission to the Chinese Customs for approval in advance.

Exhibitors must arrange on-site forwarding through the official freight forwarders as requested by the Chinese transportation authorities for smooth co-ordination.

7. OFFICIAL BOOTH CONTRACTOR

Viewshop Exhibits & Display (Shanghai) Co., Ltd. and Shanghai Arts And Sales Expo Ltd. are appointed as the official booth contractors. The contact details are:

**For Hall E1, Hall E4, Hall E5**
Ms. Sandy Xu(E1), Mr. Zhang(E4), Ms. He(E5)
**VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.**
Room A08-A10, No.1099 Guo Zhan Road, Shanghai, China, 200126
Tel: (86-21)3251 3138*212(Ms.Xu) /222(Mr.Zhang) /302(Ms.He)
Fax: (86-21)3251 7911
E-mail: sandy.xu@viewshop.net(E1), steven.zhang@viewshop.net(E4), cookie.he@viewshop.net(E5)

**For Hall E2, Hall E3**
Ms. Eva
**Shanghai Arts And Sales Expo Ltd.**
Room1212, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai
Tel: (86-21) 5127 6786
Fax: (86-21) 5127 6799
E-mail: artsales@163.com

Booth contractors other than the above-mentioned are not allowed to enter the exhibition hall for construction without the approval of Shanghai International Exhibition Co., Ltd. For approval, they should make application in writing to the organizer at least one month before the opening of the exhibition.
8. MISCELLANEOUS

**Climate** - The average temperature in June is about 29 degrees centigrade.

**Money** - Currency exchange is available both in hotels and at the airport.

**Cash** - It is advisable to bring enough cash or traveler’s checks to China. Because exhibition departments can only accept cash when payment of small amount occurs in the exhibition on site.

**Insurance & Liabilities** - Exhibitors and delegates are advised to effect insurance for their personal property, exhibits, travel and health. Responsibility is expressly denied for any loss or damage which may be fall any person or property of the exhibition from any cause whatsoever.

All Exhibitors participating in this Exhibition must arrange at their own cost “all-risk” insurance coverage from Origin Country up to their Exhibitors stand including duration of the Exhibition Period and return to domicile.

Exhibitors are strongly advised to pack and remove from the Exhibition area all portable, attractive and valuable items at the end of each day when the Exhibition closes as this is the time that there is the greatest risk of loss and theft. All these items must not be left unattended or out of sight at any time. The Organizers will not be responsible for the safety of articles of any kind brought into the Exhibition by the Exhibitors, their agents, contractors, visitors or any other persons whosoever.

Exhibitors shall ensure that they are fully covered by insurance and take up public liability and comprehensive protection. The period of liability of the Exhibitor shall be deemed to run from the time the Exhibitor or any of his agents or contractors first enter the Exhibition site, and to continue until all his exhibits and property have been removed.

The Exhibitor shall ensure, indemnify and hole the Organizers harmless in respect of all costs, claims, demand and expenses to which the Organizers may in any way be subjected as a result of any loss or injury arising to any person howsoever caused as a result of any act or default of the Exhibitor, his agents, contractors or invitees. Exhibitors shall also be responsible for making good any loss or damage to any items which they have rented or hired from the official contractors. And Exhibitors shall take all necessary precautions to prevent any damage to their equipment, exhibits and displays before making any connection to the electrical supply of the official contractors. Exhibitors must ensure that their temporary staff and the staff of their servants or agents are insured against claims for workman’s compensation.

Exhibitors are required to provide evidence and proof of the above insurance to the Organizers/Show Manger of requested to do so.

**Electric Power** - The power supply in China is 220V, 50Hz (single phase), 380V, 50Hz (three-phase). The sockets and plugs used in China might be a little different from those in your home country, so modification on site might be
necessary. All electrical supplies must be ordered from the Organizer’s appointed contractor.

**Fire Precautions** - All Exhibitors must comply with and ensure that all their contractors, staff, agents and servants, etc, comply with the prevailing government fire protection law and the fire protection law and the fire safety regulations and building codes of the Center. Fire lane in and around the Center must remain clear and unobstructed.

The constructing or finishing material used for stands or other construction must conform incombustible or nonflammable material approved by the fire control department, thereof combustion performance grade shall be no less than Grade B1 (flame resisting type), anti-flaming fire-proof treatment must be carried out for that which is flammable material for timberwork or top fishnet, it only can be used if it attains grade B1 and is approved by the fire control department. The inflammable material of elasticity cloth, black-out cloth, bamboo, straw, foam plastic etc. is strictly prohibited for use even if it is after anti-flaming fire-proof treatment.

**Security** - Please keep your personal belongings and exhibits in a safety place. Do not leave valuable exhibits or properties in the exhibition hall after show time every day.

**Force Majeure** - The timing and duration of the Exhibition may be altered, due to any cause whatsoever, beyond the control of the Organizers. The Organizers shall not be responsible for any loss sustained by the Exhibitor, which is directly or indirectly attributed to an Act of God such as fire, flood, earthquake, windstorm, epidemic disease or other natural disasters, act of any sovereign government, and any law and judgment relating to labor dispute. In the event of such circumstances, the money paid by the Exhibitor, or any part therefore, may not be refunded to the Exhibitor.

**Emergency Assurance** - The fire apparatus and other fire fighting devices shall be equipped for the stands with special decoration with the satisfactory quality and quantity. The stands with special decoration shall be equipped at all evident positions with emergency indicating lamps, identifying nighttime evacuating indication path. The safety inspection system shall be set up by the exhibitors and constructors, a person shall be assigned for fire control safe operation to ensure safety for the construction of the stand, exhibition and move-out. Should any accident happens, it must be reported to the organizers at the first time. The exhibitors and together with the constructors shall responsibly cooperate with the organizer and the concerned government departments and Show hall for all the activities of security tour inspection, rectification, emergency evacuation, and shall observe instruction and put into effect.

**Important Notice** - According to the rules and regulations of the exhibition, the exhibitors of special raw space should pay a deposit fee for cleaning exhibition area to the official contractor (available in remittance or cash only).

The badges for the workers of contractors and freight forwarder have to be filled with real name and photo according to the regulations of SNIEC. For the detail, please call the SNIEC, tel: +86 (0)21 2890 6100/6101/6102 or log in www.sniec.net.

Regulations on Booth Construction & Design Drawing Review:
All Indoor booths with height of or above 4.5m or roof structure covering the booth area above 50% must be reviewed
and approved by Grade A National Registered Structural Engineer. Upon request for drawing inspector by our HAH, the review is charged as RMB 25/SQM. For booths approved by their own Grade A National Registered Structural Engineer, a drawing re-inspection fee shall be charged as RMB 18/SQM, attached Page 56-57.

There will be limit of power supply in every hall in order to avoid power shortage. The limit of raw space booth in E1, E2, E3, E4, E5 and E6 is 500 Ampere per 1000 square meters (exhibition area). Please apply for the power supply with the limit, otherwise the organizer and the SNIEC can not ensure power supply.

All exhibitors and workers must wear safe-helmet and use safe-belt (if work over 2 meters).

All booths must switch off the electricity every day after the exhibition center closes. And SNIEC will cut off the main electricity supply after that. Exhibitor must submit a application to SNIEC next day morning to get the electricity re-supplied. Exhibitors who need 24 hours power supply should submit the application to the organizer in advance.

All booths should have its own safe regulation and safe supervisor to ensure the safety during the exhibition.
ORDER FORMS

Please be informed that forms with the sign of “★” must be filled and returned to the organizer before their deadlines.

★ [FORM A] DIRECTORY LISTING  Deadline - April 15, 2017

Every exhibiting company is entitled to a free company listing which consists of the Exhibitor’s name, booth number, Exhibitor’s address, telephone number, fax number and a bilingual product description. The directory will have a wide distribution and serve as a source of information for Government bodies, trading firms, specialists and end-users. In addition, copies will be sent by the supporting organizations and CCPIT to related companies and institutions who cannot attend the show.

[FORM B1] ADVERTISING IN THE OFFICIAL EXHIBITION DIRECTORY  Deadline - April 30, 2017

Advertising will be accepted for publishing in the directory. It offers your company an excellent opportunity to further promote your products/services to visitors as well as industry specialists not attending the show.


Advertising in the Official entrance tickets will give your Company the opportunity to present your products/technology to the Chinese market. The tickets will be distributed to each visitor and specialist.

[FORM C] ADVERTISING SPACE ORDER  Deadline - May 1, 2017

Please fill in this form for Advertising Space Order and return it to Shanghai International Exhibition Co., Ltd. The Organizer will do the planning and layout as a whole. The final quantity and location of every exhibitor’s advertisement will be sent to exhibitors.

[FORM D] SALES OF EXHIBITS  Deadline - May 10, 2017

It is our desire to assist you to sell your exhibits during the exhibition. However, the Organizer cannot be responsible for the sales of exhibits, because it takes time to go through all the necessary procedures for importation. You are requested to submit to the Organizer the attached Form D with copies of catalogues before May 15, 2017. From Form D collected, a list of exhibits to be sold will be prepared and distributed to all potential buyers throughout China for them to prepare foreign exchange for purchases during the Exhibition.

[FORM E] DELEGATION LIST  Deadline - May 20, 2017

Please fill in this form for your exhibitor’s badges and list name and nationality of all company representatives who will be attending the Exhibition.
[ FORM F ] BOOTH CONSTRUCTION

The Exhibitors should use these forms to order their facilities and services. All electrical work must be undertaken by the Official Booth contractor only.

Please give full requirements and supply a layout for any special design, so that we can submit a quotation. Exhibitors renting raw space only are requested to send their layout to the Organizer for approval before May 5, 2017.

[ FORM G ] TICKET DISTRIBUTION  Deadline - May 13, 2017

In order to provide your clients complementary entrance tickets, the organizer will allocate a certain amount of free tickets to each exhibitor.

All Chinese visitors must be officially invited by CCPIT Shanghai Sub-Council. All Chinese visitors will have to arrange and pay for their own transportation and lodging.

Please fill in Form G if you want to invite specific Chinese visitors of your own to the exhibition. To avoid misunderstanding and mistakes, please let us have their names and addresses in Chinese characters.

[ FORM H ] APPLICATION FOR PRESSURE TANKS

All pressure tanks and equipment brought into the Centre must conform to all relevant safety standards and regulations. If you need to use pressure tanks, you should fill in the Application Form and offer the Organizer and related department the detailed documents for approval.

[ FORM I ] SEMINAR  Deadline - May 13, 2017

A program of technical seminars will be run in conjunction with the exhibition. It gives participating firms the opportunity to discuss their products and services, and exchange technical ideas with Chinese engineers and end-users. Please fill in the enclosed Form I and return it to the Organizer before Mar 13, 2017. You will be notified whether your proposed topic is accepted or not. If accepted, you are required to send to the Organizer 50 copies of bilingual (English/Chinese) handouts before May 13, 2017 with a fee of RMB5000-7000 per seminar application for hall rental, and other services.

[ FORM J ] MANPOWER

You can hire an interpreter, on-site receptionist or other personnel to assist you in your booth. Please fill out Form J and return it to us.

[ FORM K ] HOTEL RESERVATION  Deadline - June 10, 2017

If the exhibitor would like to make hotel reservation, please fill out Form L and return it to us.
Form A: Directory Listing
Return to SIEC before April 15, 2017
Tel: (86-21) 6279 2828   Fax: (86-21) 6512 4191   Web:www.dmcexpo.com

Each exhibitor is entitled to one free listing in the Official Exhibition Directory which contains full company and product descriptions of all exhibitors. Please fill in this form with a brief description (in both English and Chinese) of your business nature and technical descriptions of your products to be exhibited and promoted. Description of the exhibits and their significant features is important. Text should be limited to 100 words, extra text will be cut.

Exhibitors can login at www.dmcexpo.com and fill in the online Exhibitors’ Manual.

Authorized by: 
Position:

Signature: 
Date:

Please return Form A by E-mail to: dmchuikan@siec-ccpit.com

Booth No.:

Firm(English Name)
Firm(Chinese Name)
Address

Tel: 
E-mail: 
Fax: 
Http: 

Description of exhibits:
in English

in Chinese

❐ Your products will be classified in the product index of the exhibition directory. Please tick and fill in the space according to your exhibits and fax it to the organizer.
Form B1: Advertising In The Official Exhibition Directory

Return to SIEC before April 30, 2017
Tel: (86-21) 6279 2828 Fax: (86-21) 6512 4191 Web:www.dmcexpo.com

Advertising in the Official Bilingual Exhibition Directory will give your Company the opportunity to present your products/technology to the Chinese market. The Directory will be distributed at the Exhibition and given to selected government officials, companies and specialists prior to the exhibition.

Exhibitors are invited to advertise in the Official Exhibition Directory which is regarded by Chinese government bodies, trading corporations, research institutes and endusers as comprehensive source of information for future reference. Advertisements in the Official Exhibition Directory have a large and targeted audience.

NOTE: For maximum effectiveness, we suggest you prepare a translated version for your advertisement.

Please tick and fill in the space below:

A. CATEGORY           √                         RATE (RMB)                         TYPE            SIZE (Accuracy ≥300dpi)
                      |                        |                                  | WIDTH            | HEIGHT            |
Outside Backcover (4 Colors) | 12,000                      | 142 mm                        | 210 mm          |
Inside Cover (4 Colors) | 8,000                        | 142 mm                        | 210 mm          |
Full Page R.O.P. (4 Colors) | 6,000                        | 142 mm                        | 210 mm          |

B. We require Chinese translation of advertisement. Please advise translation/production cost (Please enclose sample advertisement).

Remarks
1. Printing method - Offset litho
2. Material Requirement: BW ad: positive films 4C ad: color separations and proofs
3. Advertising on the covers will be allotted on a “first come first served” basis.
4. Deadline for receipt of the material is April 30, 2017.

Authorized by: Position:
(Please Print)

Exhibiting Company: Booth No.:

Address:

Tel: Fax:

Signature: Date:
Form B2: Advertising on Entrance Tickets

Return to SIEC before March 20, 2017
Tel: (86-21) 6279 2828  Fax: (86-21) 6512 4191  Web:www.dmcexpo.com

Advertising in the Official entrance tickets will give your Company the opportunity to present your products / technology to the Chinese market. The tickets will be distributed to each visitor and specialist.

*NOTE:* For maximum effectiveness, we suggest you prepare a translated version for your advertisement.

A. Please tick and fill in the space below

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Rate (RMB)</th>
<th>Type Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>10,000 Pcs</td>
<td>5,000</td>
<td>95mm × 210mm (Accuracy ≥300dpi )</td>
</tr>
<tr>
<td>20,000 Pcs</td>
<td>9,000</td>
<td></td>
</tr>
<tr>
<td>30,000 Pcs</td>
<td>13,000</td>
<td></td>
</tr>
<tr>
<td>40,000 Pcs</td>
<td>17,000</td>
<td></td>
</tr>
<tr>
<td>100,000 Pcs</td>
<td>41,000</td>
<td></td>
</tr>
</tbody>
</table>

B. We require Chinese translation of advertisement. Please advise translation / production cost. (Please enclose sample advertisement)

**Remarks**

1. Printing method - Offset litho
2. Please enclose 50% deposit with your booking form and the balance to accompany your advertising material.
3. Advertising on the tickets will be allotted on a “first come first served” basis.
4. Deadline for receipt of the material is Mar.10, 2017

Authorized by: ___________________________ Position: ___________________________
(Please Print)

Exhibiting Company: ___________________________ Booth No.: ___________________________

Address: __________________________________________

Tel: __________________________________________ Fax: ___________________________

Signature: ___________________________ Date: ___________________________
**FORM C: Advertising Space Order**

Deadline: 1st May, 2017

<table>
<thead>
<tr>
<th>No.</th>
<th>Item &amp; Location</th>
<th>Specifications</th>
<th>Quantity</th>
<th>Unit Price RMB/Show Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Balloon Banner</td>
<td>Balloon diameter 3m</td>
<td>5</td>
<td>6000 (Release+Production)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Banner Length 10m×0.9m</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E</td>
<td>Corridor Ad</td>
<td>3m×5m</td>
<td>4</td>
<td>7700 (Release+Production)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3m×6m</td>
<td></td>
<td>9000 (Release+Production)</td>
</tr>
<tr>
<td>G</td>
<td>Movable Ad outdoor Board (large)</td>
<td>5m×8m</td>
<td>8</td>
<td>11700 (Release+Production)</td>
</tr>
<tr>
<td>H</td>
<td>Movable Ad outdoor Board (small)</td>
<td>5m×4m</td>
<td>6</td>
<td>5850 (Release+Production)</td>
</tr>
<tr>
<td>J</td>
<td>Corridor Ad on the ceiling</td>
<td>3.5m×0.7m (1# Entry Hall —Hall E1)</td>
<td>7</td>
<td>650 (Release)</td>
</tr>
<tr>
<td>L</td>
<td>Corridor Ad on the ceiling</td>
<td>5m×0.7m (Hall E1 —Hall E5)</td>
<td>50</td>
<td>650 (Release)</td>
</tr>
<tr>
<td>M</td>
<td>Ad post</td>
<td>3m×4m (Metal structure, inkjet printing)</td>
<td>-</td>
<td>5460 (Release+Production)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3m×5m (Metal structure, inkjet printing)</td>
<td>-</td>
<td>6825 (Release+Production)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3m×6m (Metal structure, inkjet printing)</td>
<td>-</td>
<td>8190 (Release+Production)</td>
</tr>
<tr>
<td>Q</td>
<td>Ground Ad release indoor and outdoor of exhibition halls</td>
<td>≤5sq.m.</td>
<td>-</td>
<td>1300 (Release)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>&gt;5sq.m.</td>
<td>-</td>
<td>260/sq.m. (Release)</td>
</tr>
</tbody>
</table>

**Notes:**

1. Please fill in and send this form to Shanghai International Exhibition Co., Ltd. before May 1, 2017 if needed.
2. Receiving the form, the organizer will do the planning and layout as a whole and coordinate with SNIEC to confirm the final quantity and location of every exhibitor’s advertisement. SNIEC is not responsible for any design.
3. All the locations may be modified due to license, city planning project, site-re-management, etc. The organizer will reserve the right of modification.
4. Please provide the disc of the advertising material meeting the requirement of size and production within 10 working days for us to execute the advertisement timely.
Form D: Sales of Exhibits

Return to: SIEC before May 10, 2017. Tel: (86-21) 6279 2828 Fax: (86-21) 6512 4191

I understand that the following list will be compiled into a List of Exhibits and distributed widely to related enterprises and companies in Die & Mould industry in Shanghai and other provinces for visitor and sale promotion. If I wish to sell the exhibits during the exhibition, I will forward to the Organizer 20 sets of documents, preferably in Chinese language. The documents should include the catalogue, specifications, proforma invoice and other vital information necessary for buyers to consider.

Authorized by: Position:  
(Please Print)

Exhibiting Company: Booth No.:  

Address:  

Tel: Fax:  

Signature: Date:  

<table>
<thead>
<tr>
<th>List of Exhibits(in Chinese &amp; English)</th>
<th>Main Specification</th>
<th>Reference Price</th>
<th>Sold, Return or For sale</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(For information on bonded warehouse, please refer to the next page)
Bonded Warehouse for Exhibits

Shanghai International Exhibition Co., Ltd. (SIEC) also operates a bonded warehouse specially for exhibits with the permission of Shanghai Customs. Those exhibitors may store their exhibits in the bonded warehouse within the period of six months (or one year for special reasons) if they intend to push the sales of their exhibits after the exhibition or remove the exhibits to another place in China for subsequent exhibition. During the period of storage, SIEC will render services as follows:

1. taking charge of transporting the exhibits to be stored from exhibition hall to the bonded warehouse.

2. responsible for proper storage of the exhibits, except in case of force majeure.

3. arranging customs formalities for the storage of the exhibits.

4. introducing and recommending the exhibits to customers, but not responsible for the sales of the exhibits.

5. helping importers go through the necessary formalities.

6. arranging customs formalities for the re-exportation of the exhibits if the exhibits can’t be sold during the period of storage.

The service charge including the charges for truckage, fork-lifting, storage will be negotiated on the basis of the size, weight and description of the exhibits to be stored.

For storage services, please contact the Trade Liaison Office during the exhibition or Trade & Administration Department of SIEC after the exhibition.
Form E: Delegation List

Return to: SIEC before May 20, 2017. E-mail: dmcxiongka@siec-ccpit.com Web: www.dmcexpo.com

Please list name and nationality of all company representatives who will be attending the exhibition.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>NATIONALITY</th>
<th>COMPANY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
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<td>3.</td>
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<tr>
<td>4.</td>
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<tr>
<td>5.</td>
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<td>6.</td>
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<td>7.</td>
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<td></td>
<td></td>
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<tr>
<td>8.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>9.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>10.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>11.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>13.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* This form is for your exhibitor’s badges

Authorized by: ____________________________ Position: ____________________________
(Please Print)

Exhibiting Company: ____________________________ Booth No.: ____________________________

Address: ____________________________

Tel: ____________________________ Fax: ____________________________

E-mail: ____________________________ Signature: ____________________________ Date: ____________________________
Please Return to:
VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.
Room A08–A10,No.1099 Guo Zhan Road, Shanghai, China, 200126
Tel:+86(0)21–32513138*212(Ms.Xu)/222(Mr.Zhang)/302(Ms.He)  Fax:+86(0)21–32517911
E-mail: sandy.xu@viewshop.net(E1), steven.zhang@viewshop.net(E4), cookie.he@viewshop.net(E5)
Contact: Ms. Sandy xu(E1), Mr. Zhang(E4), Ms. He(E5)

【 FORM F1】COMPANY NAME ON FASCIA BOARD

Please indicate company name in Chinese and in English in the boxes below for printing on the fascia board.

[1] 英文名称: 请用书写体填写。ENGLISH NAME: PLEASE WRITE IN BLOCK LETTERS


若您未在截稿日期前交回此表格，我们将按主办单位提供的展商信息制作您公司招牌板。
If we don’t receive your Fascia Board details before the above deadline, we will arrange the Fascia Board according to the information supplied by Organizer.

若您在现场需要修改招牌板内容，您将支付每条100元的费用。
If you would like to make any changes on the Fascia Board On-site, you have to pay the extra charge (RMB100 for each).

若您需要在公司招牌上添加Logo（最大尺寸200x200mm），请将Logo发Email至我司。制作费用是100元/个。
If you want to put your logo on the Fascia Board, please send a sample to us before the deadline.
The production cost is RMB100/piece. (The logo must not be larger than 200mm × 200mm.)

□ 我司将支付100元制作公司logo___个。
□ I would like to put my company logo on the fascia board at RMB 100/piece.

All orders must be accompanied with full payment either:

户名: 新怡展（上海）展览展示有限公司
开户行: 交通银行大华支行
银行账号: 310066302018010069670

BENEFICIARY BANK NAME: BANK OF CHINA SHANGHAI ZHABEI SUB–BRANCH
ADDRESS: NO. 218 HENGFENG ROAD SHANGHAI CHINA
SWIFT CODE: BKCHCNBJ300
BENEFICIARY A/C NO: 4429–62465001
BENEFICIARY NAME: VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD

申请单位EXHIBITOR’S AUTHORIZATION

联系人 Contact Person 职位 Position
公司名称 Company Name
电话 Tel 传真 Fax
展位号 Booth No. 电子邮箱 Email
日期 Date 签署及公司盖章 Signature & Company Chop
### FORM F2] RENTAL OF ADDITIONAL FURNITURE

<table>
<thead>
<tr>
<th>Item</th>
<th>Dimension</th>
<th>Unit Price (RMB)</th>
<th>Qty</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS01 Information Counter咨询桌 (1000(L) x 500(W) x 750(H)mm)</td>
<td>100</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS02 Lockable Cupboard锁柜 (1000(L) x 500(W) x 750(H)mm)</td>
<td>150</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS03 Low Display Cube矮身展示台 (500(L) x 500(W) x 500(H)mm)</td>
<td>100</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS04 Tall Display Cube高身展示台 (500(L) x 500(W) x 1000(H)mm)</td>
<td>150</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS05 Low Glass Showcase矮身玻璃柜 (1000(L) x 500(W) x 1000(H)mm)</td>
<td>100</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS06 Tall Glass Showcase(small)高身玻璃柜 (500(L) x 500(W) x 2000(H)mm)</td>
<td>150</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS07 Tall Glass Showcase(large)高身玻璃柜 (1000(L) x 500(W) x 2000(H)mm)</td>
<td>200</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS08 Cargo Rack货架 (4层) (1000(L) x 500(W) x 2000(H)mm)</td>
<td>400</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS09 TV~Video Stand电视柜 (950(L) x 50(W) x 280(H)mm)</td>
<td>50</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS10 Catalogue Holder A4 (Metal) 资料架A4 (950(L) x 50(W) x 280(H)mm)</td>
<td>50</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS11 Flat Shelf平层板 (1000(L) x 300(W)mm)</td>
<td>60</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS12 Sloped Shelf斜层板 (1000(L) x 300(W)mm)</td>
<td>60</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS13 Lockable Door锁门 (950(W) x 2000(H)mm)</td>
<td>200</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS14 Folding Door折门 (950(W) x 2000(H)mm)</td>
<td>250</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS15 Information Counter阶梯型咨询桌 (1030(L) x 535(W) x 1100(H)mm)</td>
<td>200</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS16 Panel 展板 (1000(W) x 2500(H)mm)</td>
<td>80</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS17 Wastepaper Basket废纸篓 (250(L) x 170(W) x 290(H)mm)</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MT01 Round Table白面圆桌 (800(Φ) x 750(H)mm)</td>
<td>180</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MT02 Square Table方台 (650(L) x 650(W) x 680(H)mm)</td>
<td>150</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C01 Folding Chair折椅 (460(L) x 400(W) x 455(H)mm)</td>
<td>25</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C02 Black Leather Arm Chair黑色皮椅 (570(L) x 440(W) x 455(H)mm)</td>
<td>100</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C03 Glisso葫芦椅 (480(L) x 550(W) x 800(H)mm)</td>
<td>150</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S01 One Seat Sofa单人沙发 (700(W) x 700(D) x 455(H)mm)</td>
<td>400</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S02 Sofa双人沙发 (1500(W) x 700(D) x 450(H)mm)</td>
<td>600</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CT01 Coffee Table单人咖啡台 (550(L) x 550(W) x 450(H)mm)</td>
<td>180</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CT02 Coffee Table双人咖啡台 (1000(L) x 550(W) x 450(H)mm)</td>
<td>260</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BT01 Bar Table吧台 (600(Φ) x 1000(H)mm)</td>
<td>250</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BS01 Bar Stool L型吧椅 (460(L) x 400(W) x 455(H)mm)</td>
<td>180</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BS02 Bar Stool S型吧椅 (370(L) x 850(H)mm)</td>
<td>150</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M01 Magazine Rack A杂志架A (380(L) x 1500(H)mm)</td>
<td>150</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M02 Magazine Rack B杂志架B (270(L) x 250(D) x 1200(H)mm)</td>
<td>180</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>D01 Square table长条桌 (1200(L) x 600(W) x 750(H)mm)</td>
<td>250</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>D02 Registration table(blue cover)签到桌 (1200(L) x 600(W) x 750(H)mm)</td>
<td>350</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Deadline**: 5 May, 2017
<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>D03</td>
<td>Meeting Table</td>
<td>[1400(L) x 700(W) x 750(H)mm]</td>
</tr>
<tr>
<td>SP02</td>
<td>Barricade for queue</td>
<td>[1200(H) mm]</td>
</tr>
<tr>
<td>SP03</td>
<td>Plant 1米植物</td>
<td>[1000(H)mm]</td>
</tr>
</tbody>
</table>

* 若您需要更多家具款式，请直接与我们联系。阻燃地毯的颜色请向我司垂询。
* For more furniture rental, please contact our staff.
* 延迟订单：超过截至日期，家具租赁将收取50%加急费；取消订单，只退还租赁费的30%
* Late orders: 50% surcharge will be imposed for orders received after deadline. 50% surcharge for relocation of items.
  Only 30% of the rental charge will be refunded for all cancellation of orders.
* 请将家具摆放的位置图连同订单一起传真给我们，以便我们可以按照您的要求布置展台。
* Please fax the layout of your booth to us with your order forms so that we can arrange accordingly.
* 请将租赁费用在2017年5月5日之前支付我司，并且将汇款凭证传真给我们，上面注明展会名称、参展公司名称及展位号。
  如果我们在2017年5月5日之前没有收到您的付款（以付款凭证上的日期为准），订单将自动取消。
* Please make sure the payment have to be made before 5 May, 2017, and please fax your bank slip indicating your booth No. and the show name for our reference. If we are unable to receive your payment before 5 May, 2017 (based on our bank’s record), your order will be cancelled automatically.
* 展商应保证物品的完好，如造成损害或丢失，新怡展有权要求照价赔偿。
* Exhibitors have a right to make rental items good, any damages or losses, VIEWSHOP has the right to charge the compensation.

---

**申请单位EXHIBITOR’S AUTHORIZATION**

<table>
<thead>
<tr>
<th>联系人</th>
<th>Contact Person</th>
<th>职位</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>公司名称</td>
<td>Company Name</td>
<td>电话</td>
<td>Tel</td>
</tr>
<tr>
<td>展位号</td>
<td>Booth No.</td>
<td>传真</td>
<td>Fax</td>
</tr>
<tr>
<td>日期</td>
<td>Date</td>
<td>电子邮箱</td>
<td>Email</td>
</tr>
<tr>
<td>签署及公司盖章</td>
<td>Signature &amp; Company Chop</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### FORM F3 — RENTAL OF ADDITIONAL LIGHTING AND ELECTRICITY

<table>
<thead>
<tr>
<th>Item</th>
<th>Dimension</th>
<th>Unit Price (RMB)</th>
<th>Qty</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. ✷ Supervisor Spotlight &amp; Socket</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>L01</td>
<td>金卤灯 HQI Floodlight</td>
<td>150W</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>L02</td>
<td>石英长射灯 Halogen Longarm Spotlight</td>
<td>50W</td>
<td>150</td>
<td></td>
</tr>
<tr>
<td>L03</td>
<td>长臂射灯 Long-arm Spotlight</td>
<td>100W</td>
<td>120</td>
<td></td>
</tr>
<tr>
<td>L04</td>
<td>日光灯 Fluorescent Tube</td>
<td>40W</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>P01</td>
<td>Power Socket (Square Pin) 插座</td>
<td>Max. 500W (only for standard booth)</td>
<td>120</td>
<td></td>
</tr>
<tr>
<td>B. ✷ Supervisor TV &amp; Projector</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AV01</td>
<td>Projector 2500Lumini (include 100 inch projector screen) 投影仪+幕布（2500流明，100寸支架幕布）</td>
<td>1 day (RMB3000 for deposit)</td>
<td>2500+3000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>3 days (RMB3000 for deposit)</td>
<td>3500+3000</td>
<td></td>
</tr>
<tr>
<td>AV02</td>
<td>42” LCD 42寸等离子</td>
<td>3 days (RMB4000 for deposit)</td>
<td>1300+2000</td>
<td></td>
</tr>
<tr>
<td></td>
<td>50” LCD 50寸等离子</td>
<td>3 days (RMB5000 for deposit)</td>
<td>1800+3000</td>
<td></td>
</tr>
<tr>
<td></td>
<td>DVD播放器 DVD Player</td>
<td>3 days (RMB500 for deposit)</td>
<td>300+500</td>
<td></td>
</tr>
<tr>
<td></td>
<td>笔记本电脑 Laptop</td>
<td>3 days (RMB2000 for deposit)</td>
<td>800+2000</td>
<td></td>
</tr>
<tr>
<td>C. ✷ Supervisor Others</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E01</td>
<td>Refrigerator 90L 冰箱（不含电源）</td>
<td>90L</td>
<td>700</td>
<td></td>
</tr>
<tr>
<td>E02</td>
<td>Refrigerator 140L 双门冰箱（不含电源）</td>
<td>140L</td>
<td>1000</td>
<td></td>
</tr>
<tr>
<td>E03</td>
<td>Water Dispenser 饮水机（不含电源）</td>
<td>每天增配一桶饮用水</td>
<td>350</td>
<td></td>
</tr>
</tbody>
</table>

*插头不可作照明、接灯，仅供小功率电器用电，且不得超过插头最大功率。如有大功率设备需用电，需额外申请机器用电。
*插头不可作照明、接灯，仅供小功率电器用电，且不得超过插头最大功率。如有大功率设备需用电，请额外申请机器用电。
FORM F4   Power Point-For Lighting AND Hanging Points

☐ 我司已指定以下搭建公司，现将其信息填写如下：（特装必填）
Declaration of exhibitor nominated stand contractor for raw space (Required)

<table>
<thead>
<tr>
<th>Item</th>
<th>Dimension</th>
<th>Unit Price(RMB)</th>
<th>Qty</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>D.</td>
<td>Lighting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>15A/380V</td>
<td>15 Amp Three Phase Power Point</td>
<td>1620</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>30A/380V</td>
<td>30 Amp Three Phase Power Point</td>
<td>2580</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>60A/380V</td>
<td>60 Amp Three Phase Power Point</td>
<td>4200</td>
<td></td>
</tr>
<tr>
<td>E.</td>
<td>Hanging</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>150KG Load capacity</td>
<td>2465</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>≤5sqm, per side</td>
<td>2465</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>&gt;5sqm, per side, per SQM</td>
<td>430</td>
<td></td>
</tr>
</tbody>
</table>

* Exhibitors are not allowed to carry these equipment by themselves. If exhibitor has any special order in furniture rental, please contact us directly.
* All raw space exhibitors must order one number power main for lighting if they need power.
* Main power for lighting for machine should be ordered separately.
* This form must be filled and submitted together with a detailed hanging sign drawing to VIEWSHOP before deadline. The filled hanging point quantity in order form is just estimated quantity. The final calculation of the quantity of hanging points can only be done after the hall owner has positioned the hanging structure onsite and the amount of hanging points at the ceiling is defined. Then these hanging points at the ceiling will be invoiced to the exhibitor.

* Late orders: 50% surcharge will be imposed for orders received after deadline.
* 100% surcharge for relocation of items.
* 30% refundable for all cancellation of orders.
* Please refer to the bank details of our company in Form 1 for remittance.
* Exhibitors are required to mark on the Form 7 (Stand Layout) the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 100% on the rental price.
Important Notice

Exhibitors of raw space stand should pay a deposit fee guaranteeing that you will clean out your exhibition area at the dismantling time to the official contractor.

Please pay deposit RMB10000 for area under 100 SQM
Please pay deposit RMB20000 for area over 100 SQM

The exhibitors / contractors are recommended to pay the build-up deposit by CASH during move-in time and get the stamped receipt from Official Contractor.

After the stand is dismantled and cleaned out, the staff of the exhibition hall will check the floor and if it is intact and clean, upon full dismantling of booth structure and no damage done to hall facility, VIEWSHOP will return RMB5000/10000 cash deposit on at VIEWSHOP onsite service counter. Otherwise, VIEWSHOP has the right to charge the compensation.

To those unpaid booth, organizer has right to reject its build-up and stop the power supplies, etc.

申请单位EXHIBITOR'S AUTHORIZATION

联系人 Contact Person  职位 Position
公司名称 Company Name
电话 Tel  传真 Fax
展位号 Booth No.  电子邮箱 Email
日期 Date  签署及公司盖章 Signature & Company Chop
If the exhibitors who have booked the “RAW SPACE STANDS” are interested in appointing VIEWSHOP as your appointed contractor, please send this form to us ASAP, we will contact you and provide the stand design on the basis of your requirements with the quotation.

<table>
<thead>
<tr>
<th>Company Name:</th>
<th>Booth No.:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Person:</td>
<td>Address:</td>
</tr>
<tr>
<td>Tel:</td>
<td>Fax:</td>
</tr>
<tr>
<td>Email:</td>
<td></td>
</tr>
<tr>
<td>Detailed Info:</td>
<td></td>
</tr>
<tr>
<td>Area:</td>
<td>Size:</td>
</tr>
<tr>
<td>Open Side:</td>
<td>Basic Requirements:</td>
</tr>
</tbody>
</table>

Or you may contact to our Special Decoration Dept. directly.

**Contact Person:** Mr. David Ye  
**Tel:** 86-21-63806596/63806562/63806567  
**Fax:** 86-21-63806381  
**E-mail:** david.ye@viewshop.net
Please Return to:
VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.
Room A08~A10,No.1099 Guo Zhan Road, Shanghai, China, 200126
Tel:+86(0)21–32513138*212(Ms.Xu)/222(Mr.Zhang)/302(Ms.He)  Fax:+86(0)21–32517911
E-mail: sandy.xu@viewshop.net(E1), steven.zhang@viewshop.net(E4), cookie.he@viewshop.net(E5)

Contact: Ms. Sandy xu(E1), Mr. Zhang(E4), Ms. He(E5)

**Deadline** 5 May, 2017

### FORM F6  RENTAL OF ADDITIONAL FACILITIES (Required)

<table>
<thead>
<tr>
<th>Items</th>
<th>Unit Price(RMB)</th>
<th>Quantity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>F.</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Power Point-For Machine Use(50% additional for outdoor application)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>15A/380V, 15 Amp Three Phase Power Point</td>
<td>1770</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>30A/380V, 30 Amp Three Phase Power Point</td>
<td>2910</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>60A/380V, 40 Amp Three Phase Power Point</td>
<td>4590</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>100A/380V, 60 Amp Three Phase Power Point</td>
<td>8200</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>150A/380V, 100 Amp Three Phase Power Point</td>
<td>12530</td>
<td></td>
</tr>
<tr>
<td><strong>G.</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Compressed Air (no outdoor application)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>≤0.4 M³/Min, 8-10kgf/cm², 10mm pipe, 5HP</td>
<td>4380</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>≤0.9 M³/Min, 8-10kgf/cm², 19mm pipe, 6HP</td>
<td>5120</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>≥1.0 M³/Min, 25mm pipe, 10 Bar</td>
<td>5850</td>
<td></td>
</tr>
<tr>
<td><strong>H.</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Supply (50% additional for outdoor application)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>10 M³/Min, 4kg/cm², 15mm pipe, 4kg/cm²</td>
<td>2920</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>20 M³/Min, 4kg/cm², 20mm pipe, 4kg/cm²</td>
<td>4390</td>
<td></td>
</tr>
<tr>
<td><strong>I.</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone Line (without internet function) &amp; Internet Access</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Local DD</td>
<td>Just for local telephone</td>
<td>880</td>
</tr>
<tr>
<td>2</td>
<td>Domestic DD</td>
<td>RMB1000 for deposit</td>
<td>1170+1000</td>
</tr>
<tr>
<td>3</td>
<td>Telephone line IDD</td>
<td>RMB4000 for deposit</td>
<td>3360+4000</td>
</tr>
<tr>
<td>4</td>
<td>10M Fiber-based Broadband</td>
<td>1 Public static IP address</td>
<td>5800</td>
</tr>
<tr>
<td>5</td>
<td>6M Fiber-based Broadband</td>
<td>1 Public static IP address</td>
<td>8250</td>
</tr>
<tr>
<td>6</td>
<td>8M Fiber-based Broadband</td>
<td>1 Public dedicated IP address</td>
<td>8700</td>
</tr>
<tr>
<td>7</td>
<td>10M Fiber-based Broadband</td>
<td>1 Public dedicated IP address</td>
<td>9000</td>
</tr>
</tbody>
</table>

* Exhibitors are not allowed to carry these equipment by themselves. If exhibitor has any special order in furniture rental, please contact us directly.

* Main power for lighting/ for machine should be ordered separately.

* For water supply and air compressor, exhibitors are required to bring along their adaptor for connection to their equipment. (All rental charges are for the whole exhibition period.)
* Exhibitors have to bring their own special regulating units if they require very specific water temperature or water pressure.

* Exhibitors of shell scheme should pay RMB 3000 deposit in cash if they apply for hall facility (RMB6500 for 200A) when you move-in. Upon full dismantling of booth structure and no damage done to hall facility, VIEWSHOP will return RMB3000/6500 deposit in cash onsite.

* Exhibitors of shell scheme should pay RMB 3000 deposit in cash if they apply for hall facility (RMB6500 for 200A) when you move-in. Upon full dismantling of booth structure and no damage done to hall facility, VIEWSHOP will return RMB3000/6500 deposit in cash onsite.

* The deposit for the IDD/DDD should be remitted together with the rental fee. Correspondence will be charged separately. We will return the rest of the correspondence to your remittance account.

* All items ordered are on rental basis. Exhibitors will therefore have to make a good of any damages or losses; otherwise VIEWSHOP has the right to charge the compensation.

* Late orders: 50% surcharge will be imposed for orders received after deadline. 100% surcharge relocation of items. 30% refundable for all cancellation of orders.

* Please refer to the bank details of our company in Form 1 for remittance.

* Exhibitors are required to mark on the Form 7 (Stand Layout) the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 100% on the rental price.

---

**EXHIBITOR'S AUTHORIZATION**

<table>
<thead>
<tr>
<th>联系人</th>
<th>Contact Person</th>
<th>职位</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>公司名称</td>
<td>Company Name</td>
<td>电邮</td>
<td>Email</td>
</tr>
<tr>
<td>电话</td>
<td>Tel</td>
<td>传真</td>
<td>Fax</td>
</tr>
<tr>
<td>展位号</td>
<td>Booth No.</td>
<td>申请日期</td>
<td>Date</td>
</tr>
</tbody>
</table>

请展商将所定设施位置标于表格7中。若展商未能交回此表,我们将预定之设备放置于贵司展台内任何位置。现场任何移位,需另行支付设施费用的100%为移位费。
**FORM F7 | FACILITIES LOCATION**

展商如有设施预定（电箱、空压机、给排水、电话、上网线等），请完整填写此页表格，并在截止日期前回传至新怡展。

请在坐标图中标注：

If you have ordered some service, please fill in completely and returned/faxed it to VIEWSHOP before the deadline. All items must be marked on the location plan below.

**CONDITIONS**

* The conditions for rental of furniture and electrical installation are:

  * All items ordered are on rental basis and those items will have to be without any damages or losses when return.
  * Exhibitors are not permitted to fix their own spotlight or fluorescent light. Special lighting by exhibitors should be handled by VIEWSHOP for installation at a nominal price.

Exhibitors are required to mark on the Form 7 (Stand Layout) the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 100% on the rental price.
The Important Notice of Special Booth Drawings

The provisions of the booth design drawings:

A. 请将图纸按如下格式提交: JPG 格式,总大小为不超过5MB的压缩文件包。
   File: no larger than 5MB.

   要求文件名格式为“展位号 + 展商名称 + 日期”。
   The file should be named by “Booth number + Exhibitor name + date”

B. 特装展位审核图纸包括:

a. 展台整体效果图 (正、两侧面)  
   b. 展台平面图  
   c. 尺寸图

   Please submit the following drawings in duplicate:
   a.   Booth perspective drawing ( I front-side & two sides)  
   b.   Floor plan  
   c.   Structural drawing with dimension

C. 所有图纸必须按规定比例绘制,且必须标明详细的尺寸(单位: M)。

   All drawings submitted to the assigned drawing inspector for review shall be dimensioned in Arabic numbers. DO NOT only specify by grid, in which case, the drawings may be returned without approval. All drawings must be specified in detailed dimensions (M)

D. 上述文件每页必须有负责人签字或公司盖章,否则将被视为无效文件而不被接受,由此所造成的损失,由展商及其委托的展台搭建公司自行承担!

   The documents must have signature & company chop, or we will not acceptable. The builder shall be responsible for any delay thus caused.

Specially notes:

1. 所有申请空地做特装搭建的企业,必须自行或通过其委托的展台搭建公司向新怡展公司提供全套特装展位审图文件。

   All the raw space exhibitors should submit the design drawings to the VIEWSHOP by themselves or the contractors. All the drawings must be reviewed by VIEWSHOP (The stand design drawings of more than 4.5m of single layer booths or two-story booths must be reviewed and approved by Grade A National Registered Structural Engineer), or you cannot be permitted to enter into the venue to construct.

2. 特装设计图纸、搭建商信息表及以下二个附件文件为办理正常进馆手续的先决条件,有任何一个文件缺失,您都将无法正常办理进馆手续,请各位展商及搭建商严格按照规定在截至日期前将各类应递交的资料、签署的文件传真或 e-mail 给大会指定承建商。

   You cannot deal with move-in without anyone of the final drawings Appendix I and Appendix II. Please send all to us before deadline.
**Appendix I: Special decoration booth design building regulation (Required)**

The exhibitors and contractors are strictly committed to obeying the following rules and complete the form.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>REGULATION</th>
<th>I AGREE</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>THE MAXIMUM HEIGHT FOR BOOTH CONSTRUCTION</td>
<td>According to the organizer of the limited high requirements, and the higher is not be allowed</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>EXTINGUISHER</td>
<td>≤36sqm at least one pair</td>
<td>≥36sqm at least two pairs</td>
</tr>
<tr>
<td>3</td>
<td>BANNED MATERIALS</td>
<td>All materials used in the construction and decoration of a exhibitor must be frame retardant.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>WALL REQUIREMENT</td>
<td>All exposed walls must be finished on all sides at the expense of exhibitor who owns the walls (fire prevention)</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>ADDITIONAL APPROVAL</td>
<td>Apply to VIEWSHOP Before the deadline</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>LOCATION PLAN</td>
<td>Mark location of the Additional facilities on the floor plan, otherwise VIEWSHOP will install at their discretion</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>BOOTH CARPET</td>
<td>All the carpeting and floor coverings must have class B1 flame spread rating</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>ELECTRICAL REQUIREMENT</td>
<td>All wires must wear tube processing</td>
<td></td>
</tr>
</tbody>
</table>
| 9    | BUILDING APPROVAL | 1. Indoor One-storey Booth NOT lower than 4.5m  
2. The stand design drawings of more than 4.5m or two-story booths must be reviewed and approved by Grade A National Registered Structural Engineer |
| 10   | HANGING POINT & ADVERTISING BANNER | Apply to VIEWSHOP with a detailed hanging sign drawing before deadline. Hanging point quantity will be calculated by SNIIEC onsite |
Notes:

1. All the above forms must be completed and signed by the exhibitor / constructor (supervisors in charge of the work), otherwise not be allowed to construct.

2. All the criteria in the form must be fully complied during Set up/Dismantle period.

3. In the event that the exhibit hall and the hall facilities is damaged or destroyed due to negligence or failure on the part of the exhibitor/ constructor to comply with the criteria in the form, the official contractors will deduct from the deposit after coordinated with the organizers and venues.

4. All the electrician and welder are requested to have the relevant industry training certificates.

5. The contractor should check up the electricity detail and close the booth main power every day of the show time.

The constructor will adhere to all rules and regulations and shall complete their assigned services within the official time limits of move-in and move-out as soon as published by Show Management. Exhibitors are responsible for the action of their constructor.

Building Approval:

(1) The drawings must be inspected by the drawing approval company appointed by SNIEC(Hah)

(2) The drawings, which are reviewed by registered structural engineer, must be re-inspected by the drawing approval company appointed by SNIEC(Hah)

(3) For construction and design drawings for indoor one-storey booths NOT lower than 4.5m or two-storey booth without approval of top level certified structural engineer, the organizer keeps the right to prevent the construction by such exhibitors / contractors in the scope of the exhibition centre.

公司名称: Company name:
展位号: Booth Number:
施工单位签章: The contractor Signature:
责任人签: Contact person Signature:
责任人手机: On-side Mobile Phone:

日期: DATE: / /
Appendix 2

Safety Commitment of the Erection Contractor

We, the erection contractor (hereinafter referred to as “the Contractor”), are committed to strictly obeying the following rules during exhibition hall improvements, booth erection, and dismantling operations within the confines of the Shanghai New International Expo Centre Co., Ltd. (hereinafter referred to as the “SNIEC”), so as to ensure the common facilities within the SNIEC are well protected, the construction work is carried out in a safe manner, and the SNIEC is kept quiet, safe, and clean.

1. The Contractor shall strictly abide by the laws, rules and regulations on work safety, fire safety, and labor protection promulgated by the state and Shanghai municipal governments and relevant administrative departments.

2. The Contractor shall take charge to educate its on-site workers on work safety, ensuring that the workers carry all relevant work permits, and ensuring that all its workers work with their helmets on and, when working at heights above 2 meters, wear safety harnesses. The Contractor shall urge its transport staff to work according to all relevant safety regulations, and take protective measures to ensure work safety and fire safety according to regulations. The Contractor shall designate a person, who shall be readily recognizable at the site, to take charge of on-site day-to-day safety supervision.

3. The workers of the Contractor shall closely follow the rules on the operation and use of the facilities and equipment in and out of the exhibition hall, and facilitate the checking and supervision of the SNIEC’s staff on the improvement work.

4. During work execution, the Contractor shall strictly follow the SNIEC’s rules on work safety and fire safety; and shall bear all responsibilities and consequences in result of the failure.
Appendix 2

Safety Commitment of the Erection Contractor

We, the erection contractor (hereinafter referred to as “the Contractor”), are committed to strictly obeying the following rules during exhibition hall improvements, booth erection, and dismantling operations within the confines of the Shanghai New International Expo Centre Co., Ltd. (hereinafter referred to as the “SNIEC”), so as to ensure the common facilities within the SNIEC are well protected, the construction work is carried out in a safe manner, and the SNIEC is kept quiet, safe, and clean.

1. The Contractor shall strictly abide by the laws, rules and regulations on work safety, fire safety, and labor protection promulgated by the state and Shanghai municipal governments and relevant administrative departments.

2. The Contractor shall take charge to educate its on-site workers on work safety, ensuring that the workers carry all relevant work permits, and ensuring that all its workers work with their helmets on and, when working at heights above 2 meters, wear safety harnesses. The Contractor shall urge its transport staff to work according to all relevant safety regulations, and take protective measures to ensure work safety and fire safety according to regulations. The Contractor shall designate a person, who shall be readily recognizable at the site, to take charge of on-site day-to-day safety supervision.

3. The workers of the Contractor shall closely follow the rules on the operation and use of the facilities and equipment in and out of the exhibition hall, and facilitate the checking and supervision of the SNIEC’s staff on the improvement work.

4. During work execution, the Contractor shall strictly follow the SNIEC’s rules on work safety and fire safety; and shall bear all responsibilities and consequences in result of the failure
expressly banned by national laws and regulations.

Should there be any consequences due to the Contractor’s failure to follow the aforementioned rules, the Contractor will be liable for punishment from the SNIEC, the sponsors of the exhibition, and the security staff of the exhibition hall, and bear all possible resulting economic and legal liabilities.

No. & Name of the Booth: 

Seal of the Contractor: 

Signature of the Person in Charge:

Date: ___/___/______ (DD/MM/YY)
### Form F1: Company Name For Stand Fascia

**Deadline: 5 May , 2017**

<table>
<thead>
<tr>
<th>Exibitor Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Company Name:</strong></td>
</tr>
<tr>
<td><strong>Address:</strong></td>
</tr>
<tr>
<td><strong>Tel:</strong></td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
</tr>
<tr>
<td><strong>E-mail:</strong></td>
</tr>
<tr>
<td><strong>Signature:</strong></td>
</tr>
<tr>
<td><strong>Booth No.:</strong></td>
</tr>
</tbody>
</table>

- This Form must be filled in completely by every exhibitor who booked the Standard Booth. And then must be returned/faxed to Shanghai Arts and Sales Expo before the deadline.

**【1】ENGLISH NAME: PLEASE USE BLOCK LETTERS**

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
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</tr>
</tbody>
</table>

**【2】CHINESE NAME: PLEASE WRITE CLEARLY**

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
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<td></td>
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<td></td>
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<tr>
<td></td>
</tr>
</tbody>
</table>

- If we don’t receive your Fascia Board details by the above deadline, we will make your Fascia Board according to the Information by Organizer. If you want to change the content of the Fascia Board On-site, you should pay for the additional money.

- If you want to put your logo on the fascia board, please send a sample to us, and then we will give you the quotation. (The logo should not larger than 200mm × 200mm.)

- Please send us the quotation based on the logo. (If you require please √ in the □)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>( ) Please give the quotation according to the logo.</td>
<td>( ) We don’t need this service.</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

*Please return form to: (请交回)*

Shanghai Arts And Sales Expo Ltd.

上海雅诗建筑工程有限公司

Room1212, Shanghai Modern Traffic & Commercial Plaza

No 218, Heng Feng Road, Shanghai

恒丰路218号,现代交通商务大厦1212室

Tel: +86 21 5127 6786 * 206

Fax: +86 21 5127 6799

E-mail: artsales@163.com

Contact Person: Ms. Eva
Form F2: Additional Furniture Rental

Deadline: 5 May, 2017

Company Name:  
Address:  
Tel:  
Fax:  
E-mail:  
Signature:  
Booth No.:  
Contact Person: Ms. Eva

<table>
<thead>
<tr>
<th>Item</th>
<th>Description(mm)</th>
<th>Unit(RMB)</th>
<th>Qty.</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>CH-01</td>
<td>Folding Chair</td>
<td>25.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CH-02</td>
<td>Grey Fabric Chair</td>
<td>100.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CH-06</td>
<td>Bar Chair</td>
<td>150.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CH-08</td>
<td>Sofa</td>
<td>500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FX-01</td>
<td>Folding Door</td>
<td>110.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FX-02</td>
<td>Flat/Slope Shelf</td>
<td>70.00/80.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FX-03</td>
<td>Cost Stand</td>
<td>100.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FX-06</td>
<td>Catalogue Holder</td>
<td>70.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TA-01</td>
<td>Round Table</td>
<td>120.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TA-02</td>
<td>Glass Round Table</td>
<td>120.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TA-03</td>
<td>Square Table</td>
<td>140.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TA-04</td>
<td>Rectangular Table</td>
<td>150.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TA-05</td>
<td>Coffee Table</td>
<td>280.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TA-07</td>
<td>Information Counter</td>
<td>110.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TA-08</td>
<td>Table Showcase with lock</td>
<td>280.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TA-09</td>
<td>Tall Showcase</td>
<td>450.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TA-10</td>
<td>Lockable cabinet ..</td>
<td>150.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TA-11</td>
<td>DisplayCube</td>
<td>140.00/150.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>System Panel</td>
<td>展板</td>
<td>100.00/70.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Waste Paper Basket</td>
<td>废纸篓</td>
<td>10.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carpet</td>
<td>地毯</td>
<td>25.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Totalize:

Late order: 50% penalty fee will be charged for any late orders received after the deadline; 超过截止日期，所有租赁价格加收 50%；增加、移位或取消将收取 50%费用。

Refer to back page for payment details; Please look at the remittance information in Form 6. 所有预定订单必须连同款项一并交至我司，方为有效。（汇款方式详见表格6）
#### Form F3: Additional Electrical Rental

**Deadline: 5 May, 2017**

[5 May, 2017]

---

**Exhibitor Information**

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Contact Person:** Ms. Eva

---

**Item** | **Description (mm)** | **Unit (RMB)** | **Qty.** | **Total** |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EL-01</td>
<td>Spotlight</td>
<td>100W</td>
<td>90.00</td>
<td></td>
</tr>
<tr>
<td>EL-02</td>
<td>Longarm Spotlight</td>
<td>100W</td>
<td>110.00</td>
<td></td>
</tr>
<tr>
<td>EL-03</td>
<td>Floodlight</td>
<td>300W</td>
<td>180.00</td>
<td></td>
</tr>
<tr>
<td>EL-04</td>
<td>Fluorescent</td>
<td>40W</td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td>EL-05</td>
<td>Metal Halide</td>
<td>150W</td>
<td>260.00</td>
<td></td>
</tr>
<tr>
<td>EL-06</td>
<td>Socket</td>
<td>500W / 1000W</td>
<td>120.00 / 150.00</td>
<td></td>
</tr>
<tr>
<td>EL-07</td>
<td>Fax machine</td>
<td></td>
<td>1000.00</td>
<td></td>
</tr>
<tr>
<td>EL-08</td>
<td>Copy machine</td>
<td></td>
<td>1800.00</td>
<td></td>
</tr>
<tr>
<td>EL-09</td>
<td>Water machine</td>
<td></td>
<td>180.00</td>
<td></td>
</tr>
<tr>
<td>EL-10</td>
<td>Coffee machine</td>
<td></td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>EL-12</td>
<td>Refrigerator (Small)</td>
<td></td>
<td>800.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Plasma 42”</td>
<td></td>
<td>3000.00</td>
<td></td>
</tr>
</tbody>
</table>

---

**Totalize:**

---

- **This Form must be filled in completely by every exhibitor who require the service. And must be returned/fax to Shanghai Arts and Sales Expo before the deadline.**

- **The rental time is one exhibition period. Please look at the Stylebook.** (家具的租赁时间为一个展期)

- **Note:**
  - Late order: 50% penalty fee will be charged for any late orders received after the deadline;超过截止日期，所有租赁价格加收50%；增加、移位或取消将收取50%费用。
  - After we receive your order forms, we will issue the invoice for you. Please make the payment before the deadline on invoice。收到订单后将回传《付款通知》确认；请在《付款通知》上的截止日期前汇款。
  - Please look at the remittance information in Form 6. (汇款方式详见表格6)
### Form F4: Equipment & Fittings Rental I

#### Deadline: 5 May, 2017

Please return form to: (请交回)
Shanghai Arts And Sales Expo Ltd.
上海雅诗建筑工程有限公司
Room1212, Shanghai Modern
Traffic & Commercial Plaza
No 218, Heng Feng Road, Shanghai
恒丰路218号，现代交通商务大厦1212室
Tel.: +86 21 5127 6786 * 206
Fax : +86 21 5127 6799
E-mail : artsales@163.com
Contact Person : Ms. Eva

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit (RMB)</th>
<th>Qty</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>For Lighting</td>
<td>15Amp/380V, Switch Box</td>
<td>15A/380V</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use only</td>
<td>30Amp/380V, Switch Box</td>
<td>30A/380V</td>
<td></td>
<td></td>
</tr>
<tr>
<td>照明用电</td>
<td>60Amp/380V, Switch Box</td>
<td>60A/380V</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hanging Point</td>
<td>Hanging Point</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>吊点</td>
<td>Release and Hanging of Ad In The Air</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Main power for lighting/for machine should be ordered separately;
- Only steel structure can be hung for hanging poings;
- Late order: 50% penalty fee will be charged for any late orders received after the deadline;
- Please look at the remittance information in Form 6.

#### Important Notice

The exhibitors of the raw space must pay the official contractor the deposit of the cleaning as follows (only received by the remittance and cash): 
- RMB 5000.00 (minimum RMB 5000.00 and maximum RMB 50,000.00)
- 5000.00
- 50000.00

After the stand is finished dismantling, the dustmen of the exhibition hall will check the floor and if it was undestroyed and clean, the official contractor will return the deposit by the same way.
Form F5: Equipment & Fittings Rental II

Deadline : 5 May, 2017

Please return form to : (请交回)
Shanghai Arts And Sales Expo Ltd.
Room1212, Shanghai Modern Traffic & Commercial Plaza
No 218,Heng Feng Road,Shanghai
恒丰路 218 号, 现代交通商务大厦 1212 室
Tel. : +86 21 5127 6786 • 206
Fax : +86 21 5127 6799
E-mail : artsales@163.com
Contact Person : Ms. Eva

Exhibitor Information

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Booth No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Tel</td>
<td></td>
</tr>
<tr>
<td>Fax</td>
<td></td>
</tr>
<tr>
<td>E-mail</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Unit(RMB)</th>
<th>Qty.</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>15Amp/380V,Switch Box</td>
<td>1,770.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30Amp/380V,Switch Box</td>
<td>2,910.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>60Amp/380V,Switch Box</td>
<td>4,590.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>100Amp/380V,Switch Box</td>
<td>8,200.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>150Amp/380V,Switch Box</td>
<td>12,530.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>200Amp/380V,Switch Box</td>
<td>19,210.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Compressed Air</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>≤ 0.4m³/min &amp; 8~10kgf/cm²</td>
<td>4,380.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>≤ 0.9m³/min &amp; 8~10kgf/cm²</td>
<td>5,120.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 Bar 1m³/min</td>
<td>5,850.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water up&amp;down for booth (Ø15mm,4kg/cm²) 展台用水</td>
<td>2,920.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water up&amp;down for machine (Ø20mm,4kg/cm²) 机器用水</td>
<td>4,390.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Totalize :
Form F6: Equipment & Fittings Rental III

Deadline: 5 May, 2017

Please return form to: Shanghai Arts And Sales Expo Ltd.
Room 1212, Shanghai Modern Traffic & Commercial Plaza
No. 218, Heng Feng Road, Shanghai
Tel: +86 21 5127 6786 * 206
Fax: +86 21 5127 6799
E-mail: artsales@163.com
Contact Person: Ms. Eva

Exhibitor Information

Company Name:
Address:
Tel:
Fax:
E-mail:

Signature:
Booth No.:

Telephone

LDD $880.00

DDD $1,170.00

IDD $3,360.00

10M Fiber-based broadband $6,000.00

10M Fiber-based broadband $9,000.00

Total $20,610.00

* Please kindly send the payment to:

Name of Beneficiary: Shanghai Arts And Sales Expo Ltd.
Account No: 310066441018170240686
Swift Code: COMMCCNHS3

Name of Bank: BANK OF COMMUNICATIONS SHANGHAI MUNICIPAL BRANCH ZHABEI SUB-BRANCH

* Late order: 50% penalty fee will be charged for any late orders received after the deadline;

* After we receive your order forms, we will issue the invoice for you. Please make the payment before the deadline on invoice.
Form F7: Service Location Plan

**Deadline: 5 May, 2017**

<table>
<thead>
<tr>
<th>Form</th>
<th>Service Location Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>5 May, 2017</td>
</tr>
</tbody>
</table>

Please return form to: (请交回)
Shanghai Arts And Sales Expo Ltd.
上海雅诗建筑工程有限公司
Room1212, Shanghai Modern
Traffic & Commercial Plaza
No 218, Heng Feng Road, Shanghai
恒丰路 218 号，现代交通商务大厦第 1212 室
Tel.: +86 21 5127 6786 * 206
Fax.: +86 21 5127 6799
E-mail: artsales@163.com
Contact Person: Ms. Eva

Exhibitor Information

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tel</th>
<th>Fax</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>( ) Standard booth</th>
<th>( ) Special booth</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature: (填表人)

Booth No.: (展台号码)

If you have ordered some service, please fill in completely and return/fax to Shanghai Arts & Sales before the deadline.

All the Items must be marked on the location plan in the following form.

(Scale: 1 □ = 1 sq.meter)

* Please务必标明相邻展台的位置

Hall __________

▲

Hall __________

▼

If you do not return the plan to us, we will set the equipments in proper position. If you want to change the position on-site, you should pay for the additional money.
**Form G : Ticket Distribution**

Return to SIEC before May 13, 2017.
Tel: (86-21) 6279 2828    Fax: (86-21) 6512 4191    Web:www.dmcexpo.com

* In order to provide your clients complementary entrance tickets, the organizer will allocate a certain amount of free tickets to each exhibitor. The organizer will duly deliver the tickets to the below-mentioned address of the contact person. Please make sure that you correctly spell the address to avoid mis-delivery of tickets.

<table>
<thead>
<tr>
<th>APPLICATION FORM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company: ________________________________</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

If you would like to invite specific Chinese visitors of your own to visit the exhibition, please give your proposed visitors' details in Chinese characters. Otherwise we might not be able to identify the right organization or persons for you. (Translations of names from English into Chinese are phonetic. Chinese name can be written in several ways, all sounding the same. Whenever possible, attach business card in Chinese characters.)

The invitees will be treated as VIP visitors and enjoy all the VIP courtesies Listed.

Please invite for our firm the following Chinese guests to visit the exhibition.

<table>
<thead>
<tr>
<th>NAME IN CHINESE CHARACTERS</th>
<th>COMPANY AND ADDRESS IN CHINESE CHARACTERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>_______________</td>
<td>______________________________________________________________________________</td>
</tr>
<tr>
<td>_______________</td>
<td>______________________________________________________________________________</td>
</tr>
<tr>
<td>_______________</td>
<td>______________________________________________________________________________</td>
</tr>
</tbody>
</table>

**PLEASE NOTE** - Upon receipt of this form, the Organizer will do his utmost to ensure that the above persons are invited to the exhibition. However, if you propose too many visitors, we might have to cut down the number.

Authorized by: ____________________________    Position: ____________________________
(Please Print)

Exhibiting Company: ____________________________    Booth No.: ____________________________

Address: ____________________________

Tel: ____________________________    Fax: ____________________________

Signature: ____________________________    Date: ____________________________
Form H : Application for Pressure Tanks
Return to SIEC before April 10, 2017.
Tel: (86-21) 6279 2828  Fax: (86-21) 6512 4191  Web: www.dmcexpo.com

• Exhibitor shall be responsible for the proper transportation and storage of all pressure tanks such as those containing helium, compressed air, argon, carbon dioxide, etc.

• All pressure vessels and equipment brought into the Centre must conform to all relevant safety standards and regulations. The safe pressure of the materials and tubes for pneumatic equipment shall be ≥15kg/cm², and the pipe joint must be fixed by hoop instead of iron wires or any other materials.

• According to the related fire-control regulations of Shanghai and requirements from SNIEC the Exhibitor who needs to use pressure tanks should fill in the following form and offer the Organizer and related department the detailed documents for approval.

<table>
<thead>
<tr>
<th>APPLICATION FORM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company :</td>
</tr>
<tr>
<td>Booth No:</td>
</tr>
<tr>
<td>Pressure Tanks :</td>
</tr>
<tr>
<td>Others :</td>
</tr>
</tbody>
</table>

Authorized by:               Position:
(Please Print)

Exhibiting Company:           Booth No.:
Address:                      
Tel:                           Fax: 
Signature:                    Date:
Form I : Seminar

Return to SIEC before May 13, 2017.
Tel: (86-21) 6279 2828 Fax: (86-21) 6512 4191 Web:www.dmcexpo.com

Photocopy this form if two or more seminars are to be proposed.

The seminar is to be organized by China Die & Mould Industry Association.

You are welcome to propose technical seminar topics (commercial topics are not accepted). A seminar is usually about 2 hours duration. Please fill in this form and return it to the Organizer before May 13, 2017 for topic selection and approval. You will be notified of topic acceptance on or prior to May 13, 2017. If accepted, you are required to prepare 50 copies of English handouts. Three sets of complete papers must be submitted to the Organizer by May 13, 2017. The rest of papers shall be brought in by yourself for distribution to the audience. You should pay RMB5000-RMB7000 for hall rental and organization for each seminar. If you want to cancel the topic which has been approved, you should still pay RMB1400. The seminar fee must be paid before May 13, 2017 to the Organizer’s bank account.

1. Proposed Topic of Presentation

2. Proposed Speaker (s) and Title (s)

3. Proposed time

4. I shall need an interpreter Specify language : English only

   □ Yes   □ No

5. I shall need (you are advised to bring your own audio-visual equipment)

   □ 35 mm manual slide projector
   □ Overhead projector
   □ Other, please specify___________________________(will quote)

Authorized by:            Position:
(Please Print)

Exhibiting Company:            Booth No.:

Address:

Tel:            Fax:

Signature:            Date:
Form J : Manpower Form

We require Manpower during DIE & MOULD CHINA 2017 as follows

<table>
<thead>
<tr>
<th>Item</th>
<th>Language</th>
<th>Rate (RMB)</th>
<th>Qty. of Person</th>
<th>Starting / Ending Date</th>
<th>Amount (US$)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>On-site Interpreter</strong></td>
<td>English/Japanese</td>
<td>800</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Korean</td>
<td>1000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>German/French</td>
<td>1100</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Spanish</td>
<td>1500</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Etiquette Service</strong></td>
<td>Booth Etiquette</td>
<td>400/day</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Professional Etiquette</td>
<td>400/half day</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>600/day</td>
</tr>
</tbody>
</table>

**TOTAL AMOUNT**

Other personnel, please specify __________________________ (will quote).

Notes:

1. Please apply before 7 workdays.
2. We will charge emergency fee if orders on site, and the charges is on the basis of the original prices rise 50%.
3. The quoted price do not include the staff lunch.
4. Please finish the payment before 30, May 2017 to:上海陆家嘴物业管理有限公司
   建行东方路支行 31001587615050001093 and make photocopies of the bank transfer slip to Business Center
5. Please √ on the required options.

We also provide Travel reservation on site, specific content as follows:

1. Huang Pu river Tour Yacht
2. The amphibious landscape catering
3. Huang Pu river iconic tour and Shanghai nearby jaunt.
4. Business banquet delivery
Welcome to DIE & MOULD CHINA 2017

The following six hotels, which are all convenient for you to the exhibition hall, are designated for the exhibition.

Please return form to:
The Business Centre of SNIEC (Tel: 021-28906222)
Add: No.2345 LongYang Road, Pudong Shanghai
Contact Person: Ms. YanDan
Hotel reservation hotline: 86-21-51088698
Fax: 86-21-51087972
Email: xgjbc_mojuzhan@163.com

Remark: Please make the reservation as soon as possible in case that hotel rooms are not available.

Please tick in the appropriate □:

<table>
<thead>
<tr>
<th>OPTION</th>
<th>Hotel Name</th>
<th>Metro Line</th>
<th>Address</th>
<th>Room Type</th>
<th>Breakfasts Included</th>
<th>Internet</th>
<th>Price per Room per Night</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>DoubleTree by Hilton Shanghai-Pudong</td>
<td>★★★★★</td>
<td>NO.889 South Yanggao Road, Pudong Shanghai</td>
<td>□ Standard Room: RMB 880+15% per room per night (one peace of breakfast included, Free internet)</td>
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<tr>
<td>2</td>
<td>Minya Hotel Shanghai</td>
<td>★★★</td>
<td>NO.500 Gushan Road, Pudong Shanghai</td>
<td>□ Standard Room: RMB 698 per room per night (breakfasts included, Free internet)</td>
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<td>3</td>
<td>Regal Jinfeng Hotel</td>
<td>★★★</td>
<td>NO.318 JinGang Road, Pudong Shanghai</td>
<td>□ Standard Room: 558 RMB per room per night (breakfasts included, Free internet)</td>
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<tr>
<td>4</td>
<td>Wassim Hotel, Kangqiao, Pudong Shanghai</td>
<td>★★★★★</td>
<td>NO.1668 Xiu Yan Road, Pudong Shanghai</td>
<td>□ Standard Room: 458 RMB per room per night (breakfasts included, Free internet)</td>
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<tr>
<td>5</td>
<td>Days Hotel (Frontier Pudong shanghai)</td>
<td>★★★</td>
<td>NO.2333 Pudong Avenue, Pudong Shanghai</td>
<td>□ Standard Room: RMB 428 per room per night (breakfasts included, Free internet)</td>
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<tr>
<td>6</td>
<td>Jinjiang Inn( LuJiaZui Store)</td>
<td>★★</td>
<td>NO.57 PuDian Road, Pudong Shanghai</td>
<td>□ Standard Room: RMB339 per room per night (breakfasts included, Free internet)</td>
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</tbody>
</table>

Please return it before June 10th, 2017.
We will choose ______________ hotel for the following person(s): 

<table>
<thead>
<tr>
<th>Person Name</th>
<th>Qty. of Rooms Required</th>
<th>Single/Double</th>
<th>Check in–Check out</th>
<th>Booking Guarantee</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

NOTES:
1. All accommodation reservations are on a "First Come First Served" basis.
2. If you wish to share a room, please indicate name of your roommate.
3. Room rates are subject to change and prior notification will be given.
4. We have more choice if you need more hotels information. Please don’t hesitate to contact us.

Contact Person: ___________________________ Email: ___________________________

Company Name: ___________________________ Booth No. (exhibitors only): ___________

Address: ___________________________ Tel: ___________________________ Fax: ___________

Signature: ___________________________ Date: ___________________________
VENUE INFORMATION (SNIEC)

DIE & MOULD CHINA 2017 will be held at Shanghai New International Expo Centre (SNIEC)
-- (No.2345, Long Yang Road, Pu Dong, Shanghai 201404, China)

1. RULES & REGULATIONS (SNIEC)

Fire-control and Safety Regulations

Booth Construction and Floor Planning

Materials used for the construction and installation of the exhibition booths and any other structures must consist entirely of non-combustibles with a burning diffusion rate not lower than Class B1 as required by both the national and local fire-control regulations of Shanghai. Fire extinguisher must be equipped with.

Any behavior which could hamper the normal operation of the fire protection system and central supervising system, including the fire-alarm bell contact, the fire hydrant, fire extinguisher and fire escape is forbidden.

Free movement in and access to the fire control aisles, emergency fire escape routes and emergency exits must be ensured.

A passage of at least 1.2 meters (4 ft) between any temporary structures and the fire hydrant, equipment room doors and alarm bell contacts must be maintained.

A repair passage of at least 1.0 meters wide between any temporary structures and the wall surface shall be kept.

Each row of the booths must not be longer than 32 meters, and all the passages must be at least 3 meters wide, and strictly complying with the standard booth layout provided by the centre. The maximum height of construction is 6 meters for one-storey booths and 8.5 meters for two-storey booths or above in halls.

No objects may be attached to or suspended from the fire sprinklers or lighting fixtures on the ceiling. The spotlights and other heat-generating equipment are not focused on nor be stationed near the fire sprinklers.

The stand-fitters should carry out their work according to the floor plan approved by fire-control authority. No change is allowed without permission.

SNIEC shall be entitled to remove any form of construction or structure which is not approved or violates the abovementioned guidelines. Exhibitor shall be responsible for risks and expenses that may occur.

All workers entering into the Centre for specific-type work must possess “Shanghai Specific-type Operator Certificate” (electricians, welders or forklift drivers and others). Operators without certificates are not allowed to work. All relative operation rules and procedure must be strictly obeyed. Non-complying operation and supervision are strictly forbidden.

SNIEC will assist organizers in the management of the forwarders and stand-fitters. Exhibitors shall submit workers’ name lists as well as ID copies of all the forwarders and stand-fitters to one (1) week prior to the move-in, so that SNIEC can produce standard working permits for them. Workers without permits will not be permitted to work in the Centre. Exhibitors shall obtain a construction permit from SNIEC for setting up a special exhibition stand and the construction can only start by posting such a permit on the construction site.

For other fire control issues, please refer to the Provisions of Shanghai Municipality on the Administration of Fire Control in Exhibition Industry.

Rules of Examining Design Drawings of Booth Construction

In order to enhance the management of booth construction and ensure the safety of on-site construction in the Centre, the following rules must be complied with by Exhibitors and all involved parties:

All design drawings (including 3D prospective plan, measurement drawing, booth floor plan, elevation structure plan, dead load, list of materials and related data) shall be reviewed or verified by a drawing check company appointed by SNIEC.

Design drawings of booth construction may either be reviewed and stamped by a Chartered Structure Engineer of the People’s Republic of China appointed by stand fitters, or verified by a professional design company appointed by SNIEC. If exhibitors or stand fitters appoint a Chartered Structure Engineer to check the drawings, they shall submit the original drawings stamped by a Chartered Structure Engineer and copies of documents supporting the qualifications of such Chartered Structure Engineer to the professional design company appointed by SNIEC. The company appointed by SNIEC to check design drawings shall charge fees in accordance with verification standards.

Exhibitors or stand fitters shall submit design drawings of booth construction (including 3D prospective plan, measurement drawing, booth floor plan, elevation structure plan, dead load, list of materials and related data) to the professional design company appointed by SNIEC 4 weeks prior to the move-in.

The unit price of drawing check offered by the professional design company (HAH Consulting & Exhibition Co., Ltd.,tel:+86 21 2890 6633/34/35, email:hah@hahchina.com, Ms.Li ) appointed by SNIEC is RMB 50/sqm and the charge is computed according
to the drawings (the total area of all stories). A structure plan stamped by a Chartered Structure Engineer shall be produced after the drawing check. For booths already approved by a Chartered Structure Engineer, the unit price of design drawing verification is RMB 25/sqm.

Exhibitors shall supervise and urge its exhibitors and stand fitters to set up booths in strict observance of the drawings reviewed and approved by the professional design company appointed by SNIEC and relevant national standards on structural design, loading, stability and strength to make sure that all booths are safe.

The charge for drawing check of abovementioned booths is computed according to the booth area. In case of failure to submit a design drawing 4 weeks before move-in, a 100% surcharge for on-site drawing check will be charged.

SNIEC has the right to forbid the exhibitor whose design drawings of booth construction have not been approved by a Chartered Structure Engineer to carry out the construction work in the Centre.

In the build-up of a booth already submitted for review, the professional design company appointed by SNIEC shall verify whether the structure plan fully follows the drawings and Exhibitors shall cooperate to redress the discrepancy if there is any.

### Hanging Points on the Ceiling

No hanging object is allowed in the Centre without permission. Each permitted hanging point may bear an object which weighs no more than 200KG. There are two rows of hanging points on the high beam with the distance between hanging points at 850MM. The professional staff of the Centre shall conduct the hanging work. The hanging point cannot be used to fix the structure connected with the floor.

If the booth sits close to the walls, no hanging point is allowed on parts near the walls and whether hanging points are allowed on parts away from the walls shall be decided on site. Hanging objects that affect the Center’s structure or facilities’ safety will not be allowed. If a single structure needs hanging, SNIEC takes responsibility for installing hanging points and blocks while Exhibitors is responsible for the remainder of construction. Hanging advertisements and structural hanging points shall not be placed above public areas unless the organizer agrees to do so. Hanging points shall not be used for lifting facilities and for bearing any moveable objects. Structural hanging points: it may bear a single structure which weighs no more than 1000KG. If the object weighs more than 1000KG, it shall be disassembled and its hanging may be permitted when the weight requirement is met. The hanging height shall not be more than 9 meters. All hanging objects shall be composed of reliably-connected metal structures. Pure wood structures are not allowed.

Hanging of banners: the top and bottom edges of the banner shall be fixated by one metal tube without any break or connection points. If the banner has width no more than 5 meters and weight no more than 25KG, it can be hanged by cotton ropes. If not, it shall use a hanging block. Banners wider than 5 meters shall be fixated by lamp holders.

### Overhead Work

Operators who are engaged in overhead work (height≥2m) must wear safety helmets and safety belts, and carry out other necessary safety measures against injuries that might be caused by falling objects.

Only qualified overhead operation tools may be used; unqualified ones are expressly prohibited. When passing tools or objects, throwing is forbidden. Methods such as hand-to-hand passing, or conveyance of tools or objects by bags, or lifting up and/or down with ropes, shall be adopted.

Unqualified operators are forbidden to do overhead work, and it is also strictly forbidden to do overhead work after drinking alcohol.

### Facility Installation

#### Application for Distribution Box

The safe loading capacity shall be taken into consideration when exhibitors apply for electric wattage. The electric facilities must not be overloaded and the safe operation must be ensured. The facility application drawing (the final one) shall be submitted one week prior to the move-in. The application for supersized booths (over 100,000sqm) shall be submitted one month prior to the move-in.

#### Connection of Distribution Box

The installation personnel for electric lines and facilities must hold valid electrician operation certificates.

Only qualified electrical materials are used in the build-up of booths (including both standard and special booths). Double-sheath copper wires and cable lines must be used, and the section of the conducting wires must be ≥ 1.5 mm. Electrical materials must be equipped with enough safe loading capacity. It is strictly forbidden to use single wires with no sheath, twist pairs or aluminum wires. As to the configuration of wires, three-phase five-wire system shall be applied for the line voltage (L1 L2 L3, N, PE) and single-phase three-wire system for the phase voltage (L, N, PE).

All metallic structures and shells shall have a reliable grounding. The conducting wires should be fixed in a cellular or other form instead of being randomly installed on roads, grounds or doorways. Electric lines crossing passageway shall be protected by a cable bridge. When sub-circuits are connected, insulating porcelain and plastic joints must be used instead of being wrapped directly by insulating adhesive tape before any insulation protection measures are taken.

The distribution box for standard exhibition stands must be installed in a cable duct in the exhibition hall, while the distribution box for special exhibition stands must be installed in a cable duct or in the exhibition stand. It is strictly forbidden to leave a distribution...
box in doorways, fire-control passages or any conspicuous place in exhibition stands. Outdoor electrical and lighting equipment shall be water-proof. Safety measures such as moisture-proofing, water-proofing and weather-proofing, etc. shall be implemented.

Electricity Supply
SNIEC shall broadcast the pre-recorded announcement about the time of electricity supply and related safety issues ahead. Exhibitors shall carry out safety inspections within those two hours to ensure conformity to the Rules of Operating Low-Voltage Electric Facilities.

Electricity Cut-off in Closed Hours
To ensure the safety of the exhibition hall and eliminate fire risks, exhibitors shall cut off electricity to all facilities after all relevant staff have left the exhibition hall when one exhibition day ends. SNIEC shall appoint personnel to carry out inspection on the exhibition hall. If there are booths whose electricity supply are not cut off, SNIEC shall turn off the power switch and exhibitors shall assume responsibilities for all consequences ensued. For booths without electricity, exhibitors shall submit a written application to SNIEC on the following morning and the supply will be resumed jointly by both Parties after safety inspection. Exhibitors shall be responsible for resuming the supply of electricity that it has cut off.

In the case of booths which require 24 hours power, exhibitors shall apply to SNIEC for permission in writing prior to the submission of final drawing.

Electricity Cut-Off After Move-Out
On the day before the event conclusion, SNIEC informs exhibitors about the time and scope of cut-off. For any request of electricity supply after cut-off, SNIEC shall carry out on-site-inspection and has the right to reject such request if certain conditions are not met.

Application for Facilities in Special Exhibition Stands
Special exhibition stands shall apply for facilities separately. Two stands shall not share the same facilities.

Hazardous Materials
Unless approved by SNIEC and the relevant authorities in writing,
  a) No open fire or combustible gas is allowed to be used in the Centre.
  b) No explosive, petrol and highly flammable toxic or corrosive substance is allowed to be used in the hall.
  c) No more than one (1) day’s supply of any solid or liquid material shall be stored within the SNIEC or stands at any time, and the remainder should be stored in appropriate containers and sealed in a location confirmed by the government departments, SNIEC.
  d) Toxic wastes must be sealed in suitable containers with clear markings, and must be handled according to the relevant government rules governing waste disposal.
  e) No smoking is allowed in Leased Area and anywhere in the Centre with non-smoking signs.

The following articles are forbidden to be exhibited in or brought into the Centre without the written approval from SNIEC: arms, guns, swords, ammunition, explosives, inflammable materials, radioactive substances and any other dangerous goods, goods prohibited for import, goods infringing upon patent rights, goods that may affect the normal operation of SNIEC, and any item prohibited by the relevant government departments.

Pressure Tanks
Exhibitor shall be responsible for the proper transportation and storage of all pressure tanks such as those containing helium, compressed air, argon, carbon dioxide, etc.

Exhibitor shall immediately remove improperly located pressure tanks to the appointed location once informed by SNIEC.

All pressure vessels and equipment brought into the Centre must conform to all relevant safety standards and regulations. The safe pressure of the materials and tubes for pneumatic equipment shall be ≥15kg/cm², and the pipe joint must be fixed by hoop instead of iron wires or any other materials.

Exhibit Demonstration and Operation
All machines for demonstration must be equipped with safety devices and running signs which may be removed only when the machines are disconnected from power without any latent danger.

Working machines must be placed at a relatively safe distance from visitors, and safety operation device is needed. Any machine or apparatus can only be demonstrated in the booth, and operated and supervised by qualified persons. No motors, engines or power driven machines are to be used without adequate fire-protection measures taken by Exhibitor.

Safekeeping of Exhibits and Personal Belongings
Organizer takes no responsibility for the loss of any goods that are not entrusted to Organizer.
Painting
Large-scale painting is not permitted in the Centre. However, small scale “touch-up” painting of the exhibits and stands is permitted during the Move-in Period with all necessary safety precautions in place. These precautions include:

a) Painting in an area properly ventilated;
b) Use of non toxic paints;
c) Covering the concrete floor with dry paper or plastic film;
d) No painting near the Centre’s vertical structure (i.e. walls);
e) No washing of paint material within or surrounding the Centre.

Exhibitor is responsible for any damage to SNIEC resulting from painting and is liable for the cost of restructuring the damaged parts.

Emergency Evacuation Measures
Exhibitor and its staff must follow the established emergency and evacuation plan.
Exhibitor shall follow the guidance of SNIEC service staff in emergency evacuation.
Exhibitor shall ensure that its build-up workers are trained properly in using the first aid and fire fighting appliances provided by SNIEC.

Security
SNIEC provides twenty-four (24) hours security service in public areas, and Exhibitor shall comply and cooperate with all the security procedures stipulated by SNIEC Security Office.

Utility Services
For safety reasons, installation and connection of all utility services including electricity, water, drainage and compressed air must be provided and installed by SNIEC. Please contact Official Booth Constructor for details.

Facility Protection Regulations

Booth Build-up and Dismantling
If it intends to set up partition walls, Exhibitor shall put up plates or construction paper on the floor under the walls to protect the floor surface, and shall be responsible for the repair of any damage to the floor due to the construction or dismantling of the stand.
No nails, adhesives, drawing pins, or similar materials or hole-drilling shall be applied to any part of the premises without the prior approval of SNIEC. Exhibitor shall be responsible and liable for any damage caused even if such approval is granted. No work should be carried out in the entry lobby without permission.
Only environment-friendly carpet and double-sided cloth adhesive tapes can be laid on the floor.
Inferior carpet containing CaCO3, double-sided blown-sponge or any other materials difficult to clean up are forbidden.
Exhibitor will be responsible for the removal of all adhesive tapes and residual marks within the Leased Area. SNIEC is responsible for restoring any damage to the facilities due to the use of adhesive tapes that are not approved by SNIEC, but the restoring cost shall be borne by Exhibitor.
Stick-on decals or similar promotional items are forbidden to be stuck on any part of the building of SNIEC. Any cost incurred by SNIEC for the removal of these items and repair of any damage caused shall be borne by Exhibitor.

Floor Load-bearing
The floor load-bearing capacity of indoor exhibition space is 3.3 tons/m². If there is any vertically vibrating part in the exhibit operation, the above-mentioned floor load-bearing capacity shall be reduced at least by 50%. It is prohibited to set up a booth or pile heavy goods on the two main cable pipelines in the exhibition hall. The above-mentioned floor load-bearing capacity shall be taken into consideration during the goods transportation, placement, demonstration and operation. Should there be any question, inquiries are to be made with SNIEC before goods are moved into the hall.

Garbage Disposal
Exhibitor is responsible for the removal of garbage and wastes from the Leased Area, service areas, unloading platforms and transportation passages. All booth structures shall be moved out of the Center (including the exhibition hall, unloading platforms, the square, the parking lot, surrounding roads and etc.).
The waste water should be disposed at certain place appointed by SNIEC. Washing basins and water closets in the toilets in the Centre shall not be used for disposal of waste water, food or rubbish. The cost of cleaning blockages in the drainage system and any other work caused thereby shall be responsible by Exhibitor.
Exhibitor shall properly use the pits for utility services in the hall in setting up and dismantling the booth and ensure that the waste water will be discharged into the designated areas fitted with proper plumbing instead of into the pits.
Sand, Soil and Similar Material
If sand, soil, garden-use turf, moss, and other similar material are required for the exhibition and presentation, an antileak protective layer shall be put on the floor. Exhibitor shall take all necessary precautions to prevent any part of the Centre from being damaged by the above-mentioned material, and ensure no water leakage. Exhibitor shall be fully responsible for any damage to SNIEC resulting from violation of the above-mentioned rules.

Move-in of the Exhibits and Construction Materials

Goods Transportation
When arriving at the Centre, the cargo vehicle of Exhibitor shall enter the designated location for unloading in the arranged order through the designated transportation passage before parking at the designated parking lot only after obtaining consent from SNIEC. Trucks with the loading capacity of 5 tons and under can directly enter the exhibition hall for unloading. It is forbidden to move the goods in the public area, audience passage, entrance hall and the entrance square. The height of the vehicle allowed to enter into the hall shall not be higher than 4 metres with a speed limit of 5km/h.

Cargo Deliveries
Any goods arriving prior to the Move-in Period will be handled by one of the official on-site freight handling agents designated by Exhibitor. SNIEC will not accept any freight deliveries/shipments arriving in advance.

Storage of Containers
The on-site forwarder designated by Organizer shall handle container storage within the area designated by SNIEC.

Transportation Vehicle
“Transport Pass” must be obtained at property management office before driving vehicles into the loading areas, to load and unload the goods. Security staff are authorised to prevent those who fail to follow the guidance from entering. “Transport Pass” is charged at RMB 20/vehicle with a RMB 300 deposit (with exceptions for official forwarders). The refund of the deposit is based on the presentation of the “Transport Pass” as well as the deposit receipt after the completion of the loading. Any loss or damage of the “Transport Pass” will be fined at RMB 50 per pass. The time limit for loading is 1.5 hours in the Centre. The overtime charge will be assessed at RMB100 for every half hour (the overtime charge for less than half an hour is also RMB 100).

The driver shall follow the guidance of the security staff and is forbidden to leave the vehicle unattended. Once the loading is finished, the vehicle shall be driven out immediately to avoid unnecessary traffic congestion for which the deposit will be deducted. Those who intend to drive vehicles into the exhibition halls are required to apply in advance, and prepare for the hall protection facilities and park at the designated location according to the guidance of the security staff. Vehicles are not allowed to enter loading areas in the Show Period except for some special cases which require the further approval of SNIEC and an additional management fee of RMB 50 per vehicle.

Working hours for issuing “Transport Pass” start from 8:30am to any time scheduled by Organizer. Any forwarder who needs to extend working hours for special reasons should apply an hour in advance and complete the formalities at the service point.

No vehicle is allowed into the hall without permission.

Operation of the forklifts shall abide by the safety rules & regulations with a speed limit of 5km/h. The driver must be qualified personnel.

Management Regulations Governing Other Services

Public Areas and Passages
All areas other than the Leased Area are considered public areas. The exhibitions or non-exhibition activities using the public areas shall require the prior approval of Organizer.

Cargo Passage
Exhibits and large goods can enter the exhibition site only through the designated goods passage.

Exhibitor Passage
The exhibitors may enter the exhibition hall through the designated exhibitor passage.
Fire protection passages
All fire protection passages must be kept unblocked. It is strictly forbidden to establish booths or place goods in the fire protection passages.

Distribution of Promotion Materials
The distribution of catalogues, advertising pages and other promotion materials shall be strictly restricted in the leased area. Unless approved by SNIEC in written form, it is prohibited to distribute any material in the public areas of SNIEC.

Audio and Video Systems
SNIEC provides leasing service for AV equipment and technical support. Exhibitor shall get SNIEC prior approval if it employs other contractors to install the system. All cable-laying and configuration shall be in conformity with the regulations of SNIEC.

Animals
No reptile, fish, bird or any other live animal shall be allowed to enter the Centre, except as an approved exhibit, or used for exhibition or performance purpose. In addition, Exhibitor must prove to SNIEC that proper precautions have been taken for care and control of the animals and should obtain the prior written approval from SNIEC. Animals to be allowed into the Centre must be quarantined by the sanitary and antiepidemic station.

Balloons
Balloons may be brought into the Centre only with the prior written approval of SNIEC. The cost of removing any balloons suspended on the ceiling and in the hall shall be borne by Exhibitor. Hydrogen-filled balloons are forbidden.

Facilities and Services for the Handicapped
The Centre has elevators, restrooms, telephones, information and registration counters especially designed to accommodate the needs of the handicapped. Upon the approval of SNIEC, guide dogs are permitted to accompany a handicapped person who is responsible for its care and control.

Lost and Found
All enquiries regarding lost and found items should be made to the Security Office. All lost and found articles are catalogued and stored for 30 days. At the expiry of this period, all articles will be disposed of at the discretion of SNIEC and no other person shall have any further claim to those articles. SNIEC shall not be responsible for any items not collected during the stipulated period.

Management Fee
SNIEC has the right to charge stand-fitter(s) and freight forwarder(s) management fee for their work within the Centre, and Exhibitor has the obligation of informing them to pay management fee(s) to SNIEC before move-in. Exhibitor is required to prepay on-site service fee and deposit for build-up work by credit card, cheque or cash when applying for on-site services.

Public Parking Lots
Clients and visitors who enter the Centre by motor vehicles must follow the guidance of the security staff and pay applicable car parking fees.

Catering / Flowers/ Furniture
Box lunch, non-appointed catering, plants and furniture, etc. are not allowed to bring into the exhibition hall without permission. Please contact the official contractors for any additional orders. Exhibitors are responsible for all the disputes and loss caused by making orders to any non-official contractors.

Construction Safety Management
Exhibitor takes responsibility for construction safety management for the exhibitions and non-exhibition events. Exhibition shall appoint full time personnel to be in charge of safety management in terms of transportation, build-up and move-out related to the exhibitions and non-exhibition activities. Stand-fitters, exhibitors and freight forwarders are required to have their own full-time safety management personnel.

Notice
To ensure the safety and success of the exhibition, all units related should adhere the work safety, fire protection law and regulation issued by the State, Shanghai Municipal Government and Shanghai Fire Bureau, and fire-fighting rules and building codes of the Organizer and the Venue during the exhibition wherever in the exhibition hall or in the outdoor space. A person in charge should be appointed for the safety of construction and fire-fighting.
Safety precautions should be taken during the set up & dismantling period. All the contractors should wear the safety helmet in the exhibition halls. Safety belt should be fasten while working on a high altitude.

Exhibitors with self-constructed stand shall submit the detail of design plans, elevations, perspective drawings, description of structure and construction materials, fire-fighting precautions, etc. to the Organizers in quadruplicate files or sent by email before Deadline. Material preparation and construction are only allowable in accordance with its design plan with the Organizers’ approval. Contractor should carry out stand construction strictly according to the approved drawings. If any changes, please ask the Organizer for re-approval.

All goods, products or services presented by the exhibitor shall be part of the organizer’s exhibits profile. Direct selling and subletting the space are forbidden.

### 2. Technical Specifications (SNIEC)

<table>
<thead>
<tr>
<th>FACILITIES</th>
<th>HALL E1-E7</th>
</tr>
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<tbody>
<tr>
<td>Space (Gross)</td>
<td>11,500 SQM/Hall</td>
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<tr>
<td>Exhibit Loading Access</td>
<td>Gate 3,8: 5.3M(W), 7.2M(H)</td>
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<tr>
<td></td>
<td>Gate 1,2,4,5,6,7,9,10: 5M(W), 4M(H)</td>
</tr>
<tr>
<td>Floor Loading-bearing</td>
<td>Solid Concrete</td>
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<td>Indoor Loading Capacity is 3 Tons/M².</td>
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<td></td>
<td>Any vertically vibrating part in the exhibit operation, the floor load-bearing capacity shall be reduced at least by 50%. It is prohibited to set up a booth or pile heavy goods on the two main cable pipelines in the exhibition hall.</td>
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<tr>
<td>Power Supply</td>
<td>3-Phase, 5-Line, 380V/220V, 50Hz</td>
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<tr>
<td>Compressed Air</td>
<td>Lower Than 10 bar Various Outlets At 10MM(D), 19MM(D), 25MM(D)</td>
</tr>
<tr>
<td>Water Supply</td>
<td>210 Outlets Per Hall, Various Outlets At 15MM(D), 20MM(D), 25MM(D)</td>
</tr>
<tr>
<td>Drainage</td>
<td>105 Outlets per Hall, Each Outlet At 100MM(D)</td>
</tr>
<tr>
<td>Lighting</td>
<td>250Lux</td>
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<tr>
<td>Hall Height</td>
<td>11–17M</td>
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<tr>
<td>Exhibits To Halls</td>
<td>Trucks/Forklifts</td>
</tr>
<tr>
<td>Flooring</td>
<td>Concrete Floor with Hardener, Loading 3MT/SQM</td>
</tr>
<tr>
<td>Ceiling Height For Booth Construction</td>
<td>6 Metres for One-storey Booths</td>
</tr>
<tr>
<td></td>
<td>8.5 Metres for Two-storey Booths</td>
</tr>
<tr>
<td>Hanger In Halls</td>
<td>Light Ad Carrier Under 10KG</td>
</tr>
<tr>
<td>Fire Protection</td>
<td>Automatic Fire Sprinkler, Detection &amp; Alarm System With Piser &amp; Hosereel, Portable Fire Extinguishers, Hydrant</td>
</tr>
<tr>
<td>Security System</td>
<td>24 Hours Security Patrol, Central Video Surveillance, Sensor Alarm System</td>
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<tr>
<td>Ventilation</td>
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<tr>
<td>Broadcasting System</td>
<td>Available</td>
</tr>
<tr>
<td>Emergency Lighting</td>
<td></td>
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</tbody>
</table>
3. Venue Information

ATM
- Agricultural bank of China (South Entry Hall)
- China Construction Bank (South Entry Hall)

On-site Shop
- Family Mart (W1-B2; W3-B2; E3-B1)
- Shanghai Rifu Printing Co., Ltd (E2-B1)

On-site Flower Shop
- Yinxin Flower Store (W3-B1; E2-B3)

On-site Catering
- Western Restaurant (South Entry Hall)
- McDonald’s Restaurant (W5; E1&E4)
- PAPA John’s (E4-B1)
- 98 Restaurant (Mezzanine of E3 & E4)
- Various Catering (available at some loading areas, outdoor space and temporary hall)

Business Center
- South Entry Hall

On-site Government Office
- Shanghai Fire Bureau Office (W2-B5)
- Century Plaza Police Station Shanghai Municipal Security Bureau Pudong Branch (W4-E5)
- Shanghai Pudong Tourist(Meeting) Information & Service Center (W3-B3)
- China Inspection and Quarantine Office (W3-W1/W2)
- Customs Office (W2-W2/W3/W4/W5)

Bank
- Bank of China (No.2000 Longyang Road, Shanghai)
- Shanghai Pudong Development Bank (No.2277 Longyang Road, Shanghai)
- Agricultural Bank of China (No.1629 Longyang Road, Shanghai)
- Bank of Communications (No.291 Yulan Road, Shanghai)

Supermarket & Shop (near SNIEC)
- METRO Mart (No.383 Baiyang Road, Shanghai)
- Carrefour (No.2, Lane 199 Fang Dian Road, Shanghai)
- B&Q (No.393 Yinxiao Road, Shanghai)
- SUNING (No.2000 Longyang Road, Shanghai)

Catering (near SNIEC)
- Yonghe King / KFC(No.2000 Longyang Road, Shanghai)
- McDonald’s Restaurant (1F, Longyang Road Station, Maglev)
- MANABE (1F, No.2277 Longyang Road, Shanghai. TEL 021-50101518)
- Tin Tin Seafood Barbour (2F, No.2277 Longyang Road, Shanghai. TEL 021-50101788)
- Shanghai Damuzhi Square (Lane 199 Fangdian Road, Shanghai)
- Thomason Golf Club (2F, No.1 Longdong Road, Shanghai. TEL 021-58338888)

Traffic Measure
- Bus Route: Bridge Line No.6 (Shanghai Jiaotong University—Shanghai ZhangjiangHi-Tech Park)
- Subway: Metro Line 2, Metro Line 7
- Maglev (Pudong International Airport—Longyang Road.)
- Shuttle Bus: You can take the Shuttle Bus From the Longyang Road subway station of Line 2 or Line 7.

Should the rules and regulations of the manual be adjusted, the organizers reserve the rights of final explanation.
FORM  BUILDING APPROVAL FOR INDOOR SPECIAL DESIGN STAND

DEADLINE:  
-Submit in duplicate-

Please return form to:

Company:  
Address:  
Category of Booth  
Tel:  
Fax:  
Email:  
Authorised by:  
Signature:  
Date:  
Exhibition Name:  
Hall / Booth No.: 

HAH Consulting & Exhibition Co., Ltd.
Shanghai
E2-2E1, 2345 Long yang Road
Pudong New Area Shanghai 201204 P.R.C
Tel.: +86 (0)21 28906633/34/35
Fax: +86 (0)21 28906000/28906050
Contact Person: Ms. Lya Huang
  Ms. Jojo Li
Email: hah@hahchina.com

According to the listed conditions enclosed in the form, we hereby apply for building the following facility during the exhibition (brief description on construction materials).

<table>
<thead>
<tr>
<th>Total Booth Area:</th>
<th>Primary Material:</th>
<th>Material Model:</th>
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<table>
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<tr>
<th>Other Material Details:</th>
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</thead>
<tbody>
<tr>
<td>Applicable Area:</td>
</tr>
<tr>
<td>Name/Model:</td>
</tr>
<tr>
<td>Applicable Area:</td>
</tr>
<tr>
<td>Name/Model:</td>
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</tbody>
</table>

Booth Builder:

<table>
<thead>
<tr>
<th>Company:</th>
</tr>
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<tbody>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>Tel:</td>
</tr>
<tr>
<td>Fax:</td>
</tr>
<tr>
<td>Contact:</td>
</tr>
<tr>
<td>Name of Grade A Registered National Structural Engineer:</td>
</tr>
<tr>
<td>No.:</td>
</tr>
<tr>
<td>Tel:</td>
</tr>
<tr>
<td>Mailing Add.:</td>
</tr>
</tbody>
</table>

Remark: If the exhibitor/builder submits the drawings to re-inspection, please clearly fill in the field of "Name of Grade A National Registered Structural Engineer". The above step can be ignored if the drawings are submitted to the HAH directly for inspection.
Regulations on Booth Construction & Design Drawing Review:

All Indoor booths with height of or above 4.5m or roof structure covering the booth area above 50% must be reviewed and approved by Grade A National Registered Structural Engineer. Upon request for drawing inspector by our HAH, the review is charged as RMB 25/SQM. For booths approved by their own Grade A National Registered Structural Engineer, a drawing re-inspection fee shall be charged as RMB 18/SQM.

If you need the services offered by assigned drawing inspector, please submit the following drawings:

a. Booth perspective drawing (1front-side and 2 sides),

b. Floor plan,

c. Cutaway view,

d. Elevation,

e. Section (Side elevation),

f. Detailed booth material checklist,

g. Structural drawing,

h. Structural calculation drawing stamped by Grade A registered National structural engineer, in quadruplicate (re-inspection booths need)

i. Static test report or static load calculation Stamped by Grade A registered National structural engineer, in quadruplicate (re-inspection booths need)

j. Certification of Grade A National registered structural engineer (re-inspection booths need)

Note. All drawings submitted to the assigned drawing inspector for review shall be dimensioned in Arabic numbers. DO NOT only specify by grid, in which case, the drawings may be returned without approval. The builder shall be responsible for any delay thus caused.

All drawings must be specified in detailed dimensions (m).

For construction and design drawings, if neither reviewed nor re-inspected by HAH Consulting & Exhibition Co., Ltd. Shanghai, the organizer, the exhibition centre and HAH Consulting & Exhibition Co., Ltd. Shanghai are authorized to prevent the construction by such exhibitor in the scope of the exhibition centre.

Please T/T the inspection charge to the following bank account, and fax the T/T voucher to HAH (the reviewed area is calculated upon the actual booth area)

Account Name: HAH Consulting & Exhibition Co., Ltd. Shanghai

Bank Name: Huaihai Office, Shanghai Branch, China Merchants Bank

Account No.: 212081817110001

HAH will start inspection upon receipt of both T/T voucher and drawings.

<table>
<thead>
<tr>
<th>Declaration by the Project Manager, Foreman or Site Manager responsible For implementation of the special stand design</th>
</tr>
</thead>
<tbody>
<tr>
<td>I, the responsible          □ Project Manager □ Site Manager (tick as application)</td>
</tr>
</tbody>
</table>

Name: __________________________ Address: __________________________
Tel: __________________________

Hereby declare that the above exhibition stand complies with the statutory regulation and the terms of participation.
PUBLIC TRANSPORTATION: